



City of Santa Clara

Meeting Minutes

Parks & Recreation Commission

11/16/2021

7:00 PM

Virtual Meeting

Pursuant to California Government Code section 54953(e) and City of Santa Clara Resolution 21-9013, the Parks & Recreation Commission will be held by teleconference only. No physical location will be available for this meeting; however, the City of Santa Clara continues to have methods for the public to participate remotely:

Via Zoom:

<https://santaclaraca.zoom.us/j/91316665755>

Meeting ID: 913 1666 5755 or

Phone: (669) 900-6833

CALL TO ORDER AND ROLL CALL

Chair Forte called the Parks & Recreation Commission Meeting to order at 7:00 PM.

CONSENT CALENDAR

Commissioner Knaack made a motion, seconded by Commissioner Caldwell, to approve the Consent Calendar.

Aye: 7 - Commissioner Knaack, Commissioner Martinez, Commissioner Caldwell, Vice Chair Field, Commissioner Hai, Chair Forte, and Commissioner Gonzalez

1.A [21-1547](#) Action on the Parks & Recreation Commission Minutes of the October 19, 2021 Meeting

Recommendation: Approve the Parks & Recreation Commission Minutes of the October 19, 2021 Meeting.

PUBLIC PRESENTATIONS

None.

GENERAL BUSINESS

2. [21-1560](#) Receive Presentation on Water Conservation Strategies to Address the Drought Emergency

Recommendation: Receive presentation on water conservation strategies during the drought emergency. No action is required.

3. [21-1580](#) Initiate Community Input Process on the proposed Schematic Design of a New Public Park at 5150 Calle Del Sol & 2350 Calle De Luna (Related - Tasman East Focus Area)

Recommendation: Provide input on the Schematic Design for the New Public Mini Park at 5150 Calle Del Sol & 2350 Calle De Luna.

4. [21-1576](#) Consideration of the Westwood Oaks Park Master Plan Update, Playground Schematic Design Options, and Draft Measure R Ordinance

Recommendation: Recommend that Council approve an updated Westwood Oaks Park Master Plan, a preferred Playground Schematic Design, and Measure R compliant draft ordinance.

Commissioner Martinez made a motion, seconded by Commissioner Hai, to continue this item to the next meeting.

Aye: 7 - Commissioner Knaack, Commissioner Martinez, Commissioner Caldwell, Vice Chair Field, Commissioner Hai, Chair Forte, and Commissioner Gonzalez

5. [21-1391](#) Public Input on the Schematic Design of the New Public Neighborhood Park Located at 1205 Coleman Avenue (Gateway Crossings)

Recommendation: Provide input for the Schematic Design for the New Public Neighborhood Park located at 1205 Coleman Avenue.

6. [21-1586](#) Recommend Nominee(s) for Consideration as the "Honorary Holiday Tree Lighter 2021" for the Annual Holiday Tree Lighting Ceremony on Friday, December 3, 2021

Recommendation: Staff has no recommendation.

Commissioner Gonzalez left the meeting at 8:47 PM.

Commissioner Hai made a motion, seconded by Commissioner Knaack to recommend the Students of Service (SOS) program participants for consideration as the "Honorary Holiday Tree Lighter 2021."

Aye: 6 - Commissioner Knaack, Commissioner Martinez, Commissioner Caldwell, Vice Chair Field, Commissioner Hai, and Chair Forte

Absent: 1 - Commissioner Gonzalez

7. [21-1548](#) Parks & Recreation Commission Work Plan Goals for FY2021/22

Recommendation: Report on progress on the Parks & Recreation Commission Work Plan Goals for FY 2021/22 and appoint subcommittee(s) as needed.

The Commission reviewed the Master Plan Update for Westwood Oaks Park along with the schematic design options for the playground as part of Work Plan Goal B-1. The Commission received the presentation for initial community input for the new public park at 5150 Calle Del Sol & 2350 Calle De Luna (Related-Tasman East Focus Area) and continued to receive community input on the new public park located at 1205 Coleman Avenue (Gateway Crossings) as part of Work Plan Goal B-2). Staff will be meeting in December 2021 regarding the 40th annual Art & Wine Festival and will be looking at volunteer opportunities for commissioners as they begin to work on Work Plan Goal C-1.

STAFF REPORT

Deputy Director Seale provided an update that Parks Division is focusing on proactively complying with the water consumption guidelines by the City and the Water & Sewer Department, advised the Commission regarding progress with the Westwood Oaks Park Playground Rehabilitation Project, Montague Park Rehabilitation Project, Fairway Glen Park Restroom Project, Gazebo Project at City Plaza Park, the Magical Bridge All-inclusive Playground Project at Central Park.

Director James Teixeira informed the Commission that O.C. Jones modified their schedule for the installation of two shelters at Raymond G. Gamma Dog Park, which is scheduled to start the first week of December. He also advised the Commission about the upcoming Report to Council regarding mobility shared devices (scooters and e-bikes) effective July 2022.

Recreation Manager Kimberly Castro reported that Roberta Jones Junior Theatre (RJJT) finished "All Together Now" which will be the first in-person/indoor production since the pandemic; the "Nutcracker" will be upcoming in December - all tickets are sold out for the six shows. She thanked the commissioners for their presence during the Marsalli Community Center Dedication. Upcoming events are the HolidayTree Lighting Event, which will feature a snow park (sponsored by SVP), food, crafts, and Santa. Also upcoming will be the Holiday Home Decorating Contest. Summer Concert, Street Dance, 4th of July, Art & Wine Festival are upcoming in 2022 with modified schedules.

COMMISSIONERS REPORT

Commissioner Caldwell: Attended the Jerry Marsalli Community Center Naming Ceremony which was a great event. He further indicated the Marsalli family was very pleased with the ceremony.

Commissioner Field: Attended the Jerry Marsalli Community Center Naming Ceremony.

Commissioner Forte: Attended the Jerry Marsalli Community Center Naming Ceremony. Worked out at Central Park.

Commissioner Hai: Visited John Mise Park (San Jose), and visited Maywood Park.

Commissioner Knaack: Attended the Jerry Marsalli Community Center Naming Ceremony. Visited Fremont Park, Larry J. Marsalli Park, and Central Park.

Commissioner Martinez: Attended the Jerry Marsalli Community Center Naming Ceremony. He also visited Raymond G. Gamma Dog Park and Fremont Park.

ADJOURNMENT

Commissioner Martinez made a motion, seconded by Commissioner Caldwell, to adjourn the meeting until the next regularly held Parks & Recreation Commission meeting at 7:00 PM on Tuesday, January 18, 2022.

Aye: 6 - Commissioner Knaack, Commissioner Martinez, Commissioner Caldwell, Vice Chair Field, Commissioner Hai, and Chair Forte

Absent: 1 - Commissioner Gonzalez

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.