



# City of Santa Clara

## Meeting Minutes

### Senior Advisory Commission

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02/22/2021

10:00 AM

Virtual Meeting

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Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented methods for the public to participate remotely.

Join from a PC, Mac, iPad, iPhone or Android device:

Please click this URL to join: <https://santaclaraca.zoom.us/j/97590069803>

Or join by phone: Dial 1-669-900-6833

Webinar ID: 975 9006 9803

International numbers available: <https://santaclaraca.zoom.us/u/abuhH0eDsx>

The meeting set-up is in line with the recommendations of the COVID-19 White House Task Force, which notes no more than ten (10) people gathering. The Chair will be present for the meeting with the staff liaison and commissioners participating remotely.

#### **CALL TO ORDER AND ROLL CALL**

**The regular meeting was called to order by Chair Grant McCauley at 10:03 a.m.**

**Present** 4 - Commissioner Wanda Buck, Chair Grant L. McCauley, Vice Chair Nancy Toledo, and Commissioner Helen Narciso

**Absent** 2 - Commissioner Judy Hubbard, and Commissioner Ana Segovia

**A motion was made by Commissioner Buck, seconded by Commissioner Toledo to excuse Commissioners Hubbard and Segovia.**

**Aye:** 4 - Commissioner Buck, Chair McCauley, Vice Chair Toledo, and Commissioner Narciso

**Excused:** 2 - Commissioner Hubbard, and Commissioner Segovia

#### **CONSENT CALENDAR**

**1.A**     [21-222](#)     Senior Advisory Commission Minutes of January 25, 2021

**Recommendation:** Approve the Senior Advisory Commission Minutes of January 25, 2021.

Under General Business, relating to Goal 4.a.

- **Commissioner Buck** asked that the wording of "how not to isolate" be changed to reflect "How to help with the effects of isolation".

Under Commissioner Reports

- **Commissioner Buck** asked that her report be changed to reflect "She added a new kitten to her family as a way to help combat the effects of isolation".

**A motion was made by Commissioner Buck, seconded by Commissioner Toledo, to approve the Senior Advisory Commission minutes as amended from January 25, 2021**

**Aye:** 4 - Commissioner Buck, Chair McCauley, Vice Chair Toledo, and Commissioner Narciso

**Excused:** 2 - Commissioner Hubbard, and Commissioner Segovia

**PUBLIC PRESENTATIONS**

None

**GENERAL BUSINESS**

2. [21-224](#) Senior Advisory Commission FY2020/21 Work Plan and Goals Discussion and Update

Commissioner Segovia joined the meeting

Relating to Goal 1.a. - **Recreation Supervisor Herb** informed the Commission the Senior Advisory Commission monthly meetings are listed in the Senior Center Newsletter each month. She also shared that the information is being disseminated through the City's GovDelivery system each month. The Commission suggested a slide also be placed on the City's TV channel.

Relating to Goal 1.b. - **Health & Wellness Coordinator Von Kugelgen** shared with the Commission about the California Phones Organization - California Telephone Access Program (CTAP) is now offering tech classes to better utilize your Android or iPhone which include's Zoom skills training. More information can be found at [www.californiaphones.org](http://www.californiaphones.org)

Relating to Goal 2.a. - No report

Relating to Goal 3.a. - **Health & Wellness Coordinator Von Kugelgen** shared with the Commission the next topic for Meet-up with Mallory is going to be Care at Home where she'll talk about the difference between Homecare agencies and private hire, and how to find reputable caregivers, rates, and more. The discussion will take place on Tuesday, March 15 from 11:30 a.m. - 12:30 p.m.

Relating to Goal 4.a. - **Recreation Supervisor Herb** informed the Commission, Senior Center instructors had been contacted and invited to offer a 20 minute class. She is waiting to hear back from the instructors. The Mindfulness class instructor has confirmed his participation and will offer a 20 minute session. A planning meeting is scheduled for March 4.

Relating to Goal 4.b. - **Commissioner Segovia** mentioned her neighborhood is starting up the Neighborhood Watch Program again. **Mayor Gillmor** reported the Santa Clara Police Department was holding Community Engagement meetings regarding specific crimes in specific neighborhoods, and recommended the Commission follow up with the Police Department for a special Community Engagement meeting for older adults.

Relating to Goal 4.c. - The Commission is waiting to hear when an ADA Committee meeting is scheduled.

**STAFF REPORT**

**Recreation Supervisor Herb** reported the Senior Center continues to provide resources despite being closed due to COVID-19 Safety Guidelines. The Front Desk is staffed Monday - Friday, from 8:30 a.m. - 1:30 p.m. to assist the Santa Clara Older Adult Community (50+) including the Health & Wellness Program and the Senior Nutrition Program. If you have questions, need assistance, or want to order a meal, you can call 408-615-3170 and we'll be happy to assist you. You can also leave a message and staff will return your call the next business day.

The Care Management program (for 50 and older) provides free assistance to find resources, apply for programs, or learn more and understand health information. Free phone appointments with RN's are available; call the Senior Center at 408-615-3170 or email [CustServSrCenter@SantaClaraCA.gov](mailto:CustServSrCenter@SantaClaraCA.gov). For a friendly check-in phone call or to receive the Health & Wellness Howdy Packet (newsletter, health information, games, and fun stuff) mailed to your home each month, please contact Larisa at 408-615-3797. Care Management Program Hours: Monday, Tuesday, and Friday from 7:30 a.m. to 4 p.m. and Wednesday & Thursday, from 7:30 a.m. to 5 p.m.

**Recreation Manager Castro** reported that 60% of users of the Recreation Lap Swim Program are currently older adults. The Parks & Recreation Department will be starting up outdoor fitness classes and running indoor/outdoor programs for youth. The Food for Families Program has been extended through March.

**COMMISSIONERS REPORT**

**Commissioner Buck** informed the Commission she attended the February, Meet-up with Mallory that covered the topic of the COVID-19 Vaccine. She reported that she was able to secure a drive-up appointment.

**Commissioner McCauley** inquired of Mayor Gillmor if there were any City updates for the vaccine. Mayor Gillmor said that the City is focused on the pandemic, vaccines, and keeping people fed.

**ADJOURNMENT**

**A motion was made by Commissioner Buck, seconded by Commissioner Narciso, that the meeting be adjourned at 11:46 a.m.**

**Aye:** 5 - Commissioner Buck, Chair McCauley, Vice Chair Toledo, Commissioner Narciso, and Commissioner Segovia

**Excused:** 1 - Commissioner Hubbard

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.