



# City of Santa Clara

## Meeting Minutes

### Salary Setting Commission

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01/27/2021

5:30 PM

Virtual Meeting

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Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, Committee members will be attending the meeting remotely. The City of Santa Clara has implemented methods for the public to participate remotely via Zoom link or phone call in.

To join Zoom Meeting please use this URL to join.

<https://santaclaraca.zoom.us/j/92080920076?pwd=NWtXSWFoY0NiVGYwdkNBWU16L3c1dz09>

Meeting ID: 920 8092 0076

Passcode: 145362

#### **CALL TO ORDER AND ROLL CALL**

Chairperson Sontag called the meeting to order at 5:35 PM.

**Present** 4 - Commissioner Marjorie Banko , Vice Chair MV Kumar , Chair John Sontag, and Commissioner Eric Chu

**Absent** 1 - Commissioner David Stealey

#### **CONSENT CALENDAR**

#### **PUBLIC PRESENTATIONS**

None

#### **GENERAL BUSINESS**

1      [21-128](#)      Election of Salary Setting Commission Chair and Vice-Chair

**A motion was made by Commissioner Banko , seconded by Commissioner Chu to elect Commissioner Sontag as Chair of the Salary Setting Commission.**

**Aye:** 3 - Commissioner Banko , Vice Chair Kumar, and Commissioner Chu

**Absent:** 1 - Commissioner Stealey

**Abstained:** 1 - Chair Sontag

**A motion was made by Commissioner Banko, seconded by Commissioner Chu to elect Commissioner Kumar as Vice Chair of the Salary Setting Commission.**

**Aye:** 3 - Commissioner Banko , Chair Sontag, and Commissioner Chu

**Absent:** 1 - Commissioner Stealey

**Abstained:** 1 - Vice Chair Kumar

**2**      [21-132](#)      Action To Set Future Commission Meeting Dates

**A motion was made by Vice Chair Kumar, seconded by Commissioner Banko, to meet on Wednesdays at 5:30 PM on the following dates: February 10, 17, and 24; March 3, 10, 24, 31; April 7, 14, 21, 28; May 5, 12, 19, 26; June 2, 9, 16, 23, and 30, 2021.**

**Aye:** 4 - Commissioner Banko , Vice Chair Kumar, Chair Sontag, and Commissioner Chu

**Absent:** 1 - Commissioner Stealey

**STAFF REPORT**

- 1**      [21-134](#)      Informational Presentation and Overview of Relevant Provisions of Brown Act and Public Records Act
- Assistant City Attorney, Sujata Reuter, presented a training on an Overview of the Brown Act and Public Records Act.
- 2**      [21-135](#)      Overview of Legislative Actions, Review of Comparator Agency Information and Recommendations for Process to Review and Set Elected Legislative Officials Compensation
- Staff provided an overview of the Legislative Authority to set compensation for the Mayor and Council, City Clerk and Police Chief; reviewed Comparator Agency Information for the Mayor and Council; and made recommendations on the process to review and set the compensation for the elected officials. The Commission requested a Fiscal Outlook and recent salary changes for City of Santa Clara employees.

**COMMISSIONERS REPORT**

None

**ADJOURNMENT**

**A motion was made by Vice Chair Kumar, seconded by Commissioner Banko, to adjourn the Salary Setting Commission meeting at 6:31 PM.**

**Aye:** 4 - Commissioner Banko , Vice Chair Kumar, Chair Sontag, and Commissioner Chu

**Absent:** 1 - Commissioner Stealey

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

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Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.