



# City of Santa Clara

## Meeting Minutes

### Downtown Community Task Force

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03/31/2021

7:00 PM

Zoom Webinar

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Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented the following method for the public to participate remotely:

Via Zoom:

- <https://santaclaraca.zoom.us/j/95518131376>  
Webinar ID: 955 1813 1376

- Phone: 1-669-900-6833

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of California Government Code §54956 ("The Brown Act"), the Mayor calls for a Special Meeting of the Downtown Community Task Force to commence and convene on March 31, 2021, at 7:00 pm for a Special Meeting, to consider the following matter(s) and to potentially take action with respect to them.

#### **CALL TO ORDER AND ROLL CALL**

**The DCTF Chair, Adam Thompson called the meeting to order at 6:00 p.m.**

**Present** 8 - Adam Thompson, Dan Ondrasek, Rob Mayer, Debra von Huene, Ana Vargas-Smith, Butch Coyne, Atisha Varshney, and Chan Thai

**Absent** 1 - Mathew Reed

**A motion was made by Vice Chair Ondrasek to excuse Member Reed from the meeting. The motion was seconded by Member Coyne.**

**Aye:** 8 - Thompson, Ondrasek, Mayer, von Huene, Vargas-Smith, Coyne, Varshney, and Thai

**Absent:** 1 - Reed

**CONSENT CALENDAR**

There were no items.

**GENERAL BUSINESS**

1. [21-504](#) Discussion on the budget and scope of work for the Downtown Precise Plan. Item continued from the March 18, 2021 meeting.

**Recommendation:** There is no staff recommendation.

The DCTF discussed the item and prioritized their top three tasks of 10 that they would like to add to the Precise Plan Scope of Work, pending budget allocation. The three top tasks included; (1) Form Based Zoning Code; (2) Area Development Impact Fee Program; and (3) Downtown Management Entity.

**PUBLIC PRESENTATIONS**

There were no public presentations.

**ADJOURNMENT**

**A motion was made by Vice Chair Ondrasek, and seconded by Member Varshney to adjourn the meeting at 9:05 p.m.**

**Aye:** 8 - Thompson, Ondrasek, Mayer, von Huene, Vargas-Smith, Coyne, Varshney, and Thai

**Excused:** 1 - Reed

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

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Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.