



# City of Santa Clara

## Meeting Minutes

### Downtown Community Task Force

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09/16/2021

6:00 PM

Zoom Webinar

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Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented the following method for the public to participate remotely:

Via Zoom:

<https://santaclaraca.zoom.us/j/91975789377>

Meeting ID: 919 7578 9377 or

Via Phone: 1(669) 900-6833

#### **CALL TO ORDER AND ROLL CALL**

**The DCTF Chair, Adam Thompson** called the meeting to order at 6:00 p.m.

**Present** 8 - Adam Thompson, Dan Ondrasek, Rob Mayer, Debra von Huene, Ana Vargas-Smith, Butch Coyne, Atisha Varshney, and Chan Thai

**Absent** 1 - Mathew Reed

**A motion was made by Member Coyne to excuse Member Reed from the meeting and to excuse member Varshney for all meetings until February 2022 for maternity leave. The motion was seconded by Member von Huene. Note that Member Varshney left the meeting at 8:03 p.m.**

**Aye:** 8 - Thompson, Ondrasek, Mayer, von Huene, Vargas-Smith, Coyne, Varshney, and Thai

**Absent:** 1 - Reed

#### **CONSENT CALENDAR**

There were no items.

#### **GENERAL BUSINESS**

1. Review of Building Heights/Shade and Shadow Refinements

**A motion was made by Member Coyne, seconded by Member Thai to recommend the reduction in building height as shown on the presentation slide.**

**Aye:** 8 - Thompson, Ondrasek, Mayer, von Huene, Vargas-Smith, Coyne, Varshney, and Thai

**Excused:** 1 - Reed

2. Update on the Release of the Online Community Survey

Staff provided the Task Force an update on the release of the Online Community Survey that will occur the week of September 20, 2021.

3. [21-1226](#) Introduction of work on the Form Based Zoning Code for the Downtown Precise Plan.

**Recommendation:** There is no recommendation.

David Sargent of Sargent Town Planning, a member of the WRT consultant team, provided an overview of the Form Based Zoning Code including; Code organization; Heights and Frontages; Adding Historic Landmarks to the Map; Building Placement; Massing; and Articulation. The Task Force provided feedback on these code elements to the consultant.

## **PUBLIC PRESENTATIONS**

Jonathan Evans stated that the FBC should not go to Council until it includes historic structure protections.

Patricia Leung stated that Block J should be townhomes and that the Plan should include more attention to historic preservation.

Mary Grizzle stated that this Plan needs to be adopted as soon as possible.

Skip Pearson asked if the parking garage could be taller. Then only one garage is needed, not two.

Member Varshney announced that she will be out for approximately four months on maternity leave.

**ADJOURNMENT**

**A motion was made by Member Coyne, and seconded by Vice Chair Ondrasek to adjourn the meeting at 9:36 p.m..**

**The next meeting is scheduled for Thursday, October 21, 2021 at 6 p.m.**

**Aye:** 7 - Thompson, Ondrasek, Mayer, von Huene, Vargas-Smith, Coyne, and Thai

**Excused:** 2 - Reed, and Varshney

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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