



# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

02/03/2022

6:00 PM

Virtual Meeting

Pursuant to California Government Code section 54953(e) and City of Santa Clara Resolution 22-9042, the Historical and Landmarks Commission meeting will be held by teleconference only. No physical location will be available for this meeting; however, the City of Santa Clara continues to provide methods for the public to participate remotely:

- Via Zoom:
  - o <https://santaclaraca.zoom.us/j/97233262035> or
  - o Phone: 1 (669) 900-6833
  - Webinar ID: 972 3326 2035

Public Comments prior to meeting may be submitted via email to [PlanningPublicComment@santaclaraca.gov](mailto:PlanningPublicComment@santaclaraca.gov) no later than noon on the day of the meeting. Clearly indicate the project address, meeting body, and meeting date in the email.

#### PUBLIC PARTICIPATION IN ZOOM WEBINAR:

Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press \*9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press \*6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, you may leave the meeting.

#### CALL TO ORDER AND ROLL CALL

**Chair Leung** called the meeting to order at 6:02 p.m.

**Present** 5 - Commissioner Amy Kirby, Chair Patricia Leung, Vice Chair Ana Vargas-Smith, Commissioner Kathleen Romano, and Commissioner Ed Stocks

**Absent** 2 - Commissioner Michael Celso , and Commissioner Megan Swartzwelder

**Commissioner Swartzwelder** later joined the meeting at 6:45 p.m.

**A motion was made by Commissioner Vargas-Smith, seconded by Commissioner Romano to excuse Commissioner Celso's and Commissioner Swartzwelder's absence.**

**Aye:** 5 - Commissioner Kirby, Chair Leung, Vice Chair Vargas-Smith, Commissioner Romano, and Commissioner Stocks

**Excused:** 2 - Commissioner Celso, and Commissioner Swartzwelder

### **CONSENT CALENDAR**

1. [22-146](#) Historical and Landmarks Commission Minutes of January 6, 2022

**Recommendation:** Approve the Historical and Landmarks Commission Minutes of January 6, 2022.

**A motion was made by Commissioner Romano, seconded by Commissioner Vargas-Smith to approve the consent calendar.**

**Aye:** 5 - Commissioner Kirby, Chair Leung, Vice Chair Vargas-Smith, Commissioner Romano, and Commissioner Stocks

**Excused:** 2 - Commissioner Celso, and Commissioner Swartzwelder

### **PUBLIC PRESENTATIONS**

None.

### **GENERAL BUSINESS**

2. [22-1724](#) Significant Property Alteration to allow minor interior alterations to an historic residence located at 1525 Franklin Street

**Recommendation:** Recommend that the Historical and Landmarks Commission find that the proposed project located at 1525 Franklin Street does not destroy or have a significant adverse effect on the integrity of the historically designated property; that the alterations are compatible with the existing structure and meets the Secretary of Interior Standards, and recommend approval of the SPA Permit to the Director of Community Development.

**Associate Planner Debby Fernandez** provided the staff presentation. **Homeowner Percival Roque** and **Applicant Tom Chan** spoke regarding the project.

**A motion was made by Commissioner Romano, seconded by Commissioner Kirby to close public hearing.**

**Aye:** 5 - Commissioner Kirby, Chair Leung, Vice Chair Vargas-Smith,  
Commissioner Romano, and Commissioner Stocks

**Excused:** 2 - Commissioner Celso, and Commissioner Swartzwelder

**A motion was made by Commissioner Romano, seconded by  
Commissioner Vargas-Smith to approve staff recommendation.**

**Aye:** 5 - Commissioner Kirby, Chair Leung, Vice Chair Vargas-Smith,  
Commissioner Romano, and Commissioner Stocks

**Excused:** 2 - Commissioner Celso, and Commissioner Swartzwelder

### **STAFF REPORT**

#### 1. Berryessa Adobe Maintenance

**Staff Liaison Jeff Schwilk** stated that there weren't any updates to share  
at this time.

### **COMMISSIONERS REPORT**

#### 1. Subcommittee Reporting - 20 minutes

Commissioners present reported on subcommittee activities.

#### 2. Board and Committee Assignments - 15 minutes

Commissioners present reported on assignments.

#### **Board/Committee**

#### **Lead/Alternate**

Santa Clara Arts and Historic Consortium	Leung / Romano
Historic Preservation Society of Santa Clara	Vargas-Smith / Leung
Old Quad Residents Association	Leung / Romano
Development Review Hearing	Romano / Vargas-Smith
BART/ High Speed Rail/ VTA BRT Committee	Vargas-Smith / Swartzwelder
Zoning Ordinance Update	Romano / Swartzwelder
El Camino Real Specific Plan Community Advisory Committee	Leung
Downtown Revitalization	Vargas-Smith / Romano

## 3. Announcements and Other Items - 10 minutes

**Staff Liaison Jeff Schwilk** referenced an announcement received from a member of the public, Bill Hare, regarding ideas and plans underway in Santa Clara County for the upcoming celebration of National Preservation Month in May. The Commission requested that staff place discussion of National Preservation Month on the March meeting agenda.

## 4. Commissioner Travel and Training Requests - 10 minutes

None.

**ADJOURNMENT**

**A motion was made by Commissioner Vargas-Smith, seconded by Commissioner Romano to adjourn the meeting.**

**The meeting adjourned at 6:49 p.m.**

**The next regular scheduled meeting is on Thursday, March 3, 2022.**

**Aye:** 6 - Commissioner Kirby, Chair Leung, Vice Chair Vargas-Smith, Commissioner Swartzwelder, Commissioner Romano, and Commissioner Stocks

**Excused:** 1 - Commissioner Celso

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

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