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**REPORT TO YOUTH COMMISSION**

**SUBJECT**

Youth Commission 2019 Community Service Scholarship Award Program

**BACKGROUND**

During various City activities, the Youth Commission raises funds that are then set aside to be awarded as financial grants through the Youth Commission Community Service Scholarship Award Program (Program). Amounts vary depending on availability of funds raised each year and the number of eligible applicants. Eligibility criteria include City of Santa Clara residents, who are high school juniors and seniors that have a minimum 2.5 cumulative GPA, and have significant verifiable community service involvement. Applicants complete an application and answer supplemental questions, typically due in March, and participate in a panel interview. In the past, scoring has been based on 50 percent for application and response to questions, and 50 percent for the oral interview. Financial grant recipients are recognized at a City Council meeting in May.

**DISCUSSION**

Committee members reviewed interview questions from previous years and narrowed their selection to nine questions for applicants. Questions focus on applicants' community service involvement and critical thinking skills. Staff will prepare the interview questions and scoring sheets for committee members. Three panelists were selected, along with alternates, for the interviews scheduled for Saturday, March 23, 2019.

**ENVIRONMENTAL REVIEW**

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

**PUBLIC CONTACT**

Public contact was made by posting the Youth Commission's agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, e-mail [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) or at the public information desk at any City of Santa Clara public library.

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