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**Title:** Accept the 2019 Assistance to Firefighters Grant in the amount of \$40,168 to provide the California State Fire Marshal Fire Control 4 Course to Department Personnel and Approve the Related Budget Amendment [Council Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure]

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**Attachments:** 1. EMW-2019-FG-02527 Award Package

Date	Ver.	Action By	Action	Result
10/13/2020	1	City Council and Authorities Concurrent	Approved	

**REPORT TO COUNCIL**

**SUBJECT**

Accept the 2019 Assistance to Firefighters Grant in the amount of \$40,168 to provide the California State Fire Marshal Fire Control 4 Course to Department Personnel and Approve the Related Budget Amendment [Council Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure]

**BACKGROUND**

The Fire Department has received a Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant (AFG) in the amount of \$40,168 to supplement the cost of important fire control instructor training for department personnel. This grant requires the City to provide a ten percent funding match of \$4,017 that is recommended to be funded by the General Fund.

**DISCUSSION**

Fire Control 4 provides the knowledge and skills that prepare a firefighter to extinguish an ignitable liquid fire, control a flammable gas fire, and develop an incident action plan for a pipeline emergency. This grant will be used to train twelve personnel to be California State Fire Marshal certified instructors for Fire Control 4. By completing this course, the department’s existing in-house Fire Control Instructors will be able to become certified to teach this course to all suppression personnel as well as all future recruit firefighters. This represents an opportunity to provide an important State Fire Training course to all personnel at minimal cost to the city.

**ENVIRONMENTAL REVIEW**

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

**FISCAL IMPACT**

A budget amendment is recommended to recognize the AFG for FY 2019/20 grant revenue and appropriate the grant funds in the amount of \$40,168 and budget the required ten percent City match of \$4,017 from the General Fund Budget Stabilization Reserve. AFG is a reimbursement grant, and upon expenditure of the appropriated funds, the Fire Department will request reimbursement from FEMA.

	<b>Budget Amendment FY 2020/21</b>		
	Current	Increase/ (Decrease)	Revised
<b><u>Fire Operating Grant Trust Fund</u></b>			
<u>Revenues</u>			
Other Agencies	\$342,294	\$40,168	\$382,462
<u>Transfers In</u>			
Transfer from the General Fund	\$0	\$4,017	\$4,017
<u>Expenditures</u>			
Assistance to Firefighters Grant FY 2019/20	\$0	\$40,168	\$40,168
Assistance to Firefighters Grant FY 2019/20 - City Match	\$0	\$4,017	\$4,017
<b><u>General Fund</u></b>			
<u>Reserves</u>			
Budget Stabilization Reserve	\$57,634,091	(\$4,017)	\$57,630,074
<u>Transfers Out</u>			
Transfer to the Fire Operating Grant Trust Fund	\$0	\$4,017	\$4,017

**COORDINATION**

This report has been coordinated with the Finance Department and City Manager's Office.

**PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) <<mailto:clerk@santaclaraca.gov>>.

**RECOMMENDATION**

1. Accept the 2019 Assistance to Firefighters Grant in the amount of \$40,168 for Conducting Fire Control 4 Training for Department Personnel; and
2. Approve the Related FY 2020/21 Budget Amendment in the Fire Operating Grant Trust Fund to recognize the AFG grant revenue and establish the Assistance to Firefighters Grant FY 2019/20 in the amount \$40,168, and recognize a transfer from the General Fund and establish an Assistance to Firefighters Grant FY 2019/20 - City Match in the amount of \$4,017; in the General Fund, establish a transfer to the Fire Operating Grant Trust Fund to provide the 10% city match and reduce the Budget Stabilization Reserve by \$4,017.

Reviewed by: Ruben Torres, Fire Chief

Approved by: Deanna J. Santana, City Manager

**ATTACHMENTS**

1. EMW-2019-FG-02527 Award Package