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**Title:** Action on Council and Authorities Concurrent and Stadium Authority Meetings for 2021 [Council Pillar: Ensure Community Engagement and Transparency]

**Sponsors:**

**Indexes:**

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**Attachments:** 1. Proposed 2021 Council Meeting Calendar

Date	Ver.	Action By	Action	Result
9/29/2020	1	City Council and Authorities Concurrent	Approved	

**REPORT TO COUNCIL**

**SUBJECT**

Action on Council and Authorities Concurrent and Stadium Authority Meetings for 2021 [Council Pillar: Ensure Community Engagement and Transparency]

**BACKGROUND**

Setting the Council and Authorities Concurrent and Stadium Authority meetings in advance allows for the proper planning and agenda management.

Pursuant to Charter Section 707, the City Council shall hold regular meetings at least twice each month.

**DISCUSSION**

The proposed 2021 calendar of meetings includes the Charter required two Council meetings per month. It also includes Stadium Authority meetings to be held every other month, with the exception of additional meetings in March due to the Stadium Authority budget cycle and fiscal year. The calendar takes into consideration regularly scheduled significant workload (i.e., Stadium Authority and City budget development), City business conferences (i.e., League of California Cities, American Public Power Association, etc.), avoids major observed holidays and includes a four-week summer recess from July 14 - August 16.

**ENVIRONMENTAL REVIEW**

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

**FISCAL IMPACT**

There is no additional cost to the City other than administrative time.

**COORDINATION**

This report has been coordinated with the City Manager's Office.

**PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) <<mailto:clerk@santaclaraca.gov>>.

**RECOMMENDATION**

Set the 2021 calendar year Council and Authorities Concurrent and Stadium Authority as reflected on the attached calendar.

Reviewed by: Nora Pimentel, Assistant City Clerk

Approved by: Deanna J. Santana, City Manager

**ATTACHMENTS**

1. Proposed 2021 Meetings Calendar