



City of Santa Clara

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Agenda Report

20-269

Agenda Date: 4/7/2020

REPORT TO COUNCIL

SUBJECT

Action on Bills and Claims Report (CC, SO) for the period March 6th, 2020 - March 19th, 2020
[Council Pillars: Enhance Community Engagement and Transparency]

BACKGROUND

Disbursements made by the City are based on invoices submitted for payment. Prior to payment, staff reviews all disbursement documents to ensure they are reflective of the goods or services provided. Invoices are usually paid within 30 days of receipt of an accurate invoice. As the final step, the City Auditor, or her designee verifies all documents before payment is issued. Payments are issued through accounts payable checks and wire transfers. It's important to note that items that pertain to the Stadium Authority are billed to the Stadium Manager (ManCo) to pay on behalf of the Stadium Authority for Non-NFL events and the 49ers for NFL events.

The Bills and Claims Report represents the cash disbursements required for operations of the City during the period. The report reflects the payment date, invoice number, description of the payment, funding source, and payment amount for all invoices. The budget control is set by the City Council through the budget adoption process.

DISCUSSION

Significant expenditures in this time period include:

- Payment to Northern California Power Agency in the amount of \$14,520,181 for March 2020 all resources bill.
- Payment to Tri-Dam project/Authority in the amount of \$2,026,964 for February 2020 Hydroelectric purchase.
- Payment to Mission Trail Waste Systems in the amount of \$1,085,929 for February 2020 garbage collection service.
- Payment to MSR Public Power Agency in the amount of \$976,594 for March 2020 power purchase.
- Payment to Ameresco in the amount of \$582,664 for February 2020 energy (Landfill Gas) purchase and operations and maintenance (O&M) of Vasco Land Fill.
- Payment to California Independent System Operator Corporation in the amount of \$532,871 for May 2019, February, March and May 2020 settlement charges of grid management, ancillary services, market settlements and congestion revenue rights.

Payments to ManCo are not included in the City's Bills and Claims report as they are currently reported through a separate Stadium Authority Bills and Claims report. Stadium Authority related payments in the City's Bills and Claims report include general administrative, materials, and supplies

expenses of approximately \$192. These expenses are reimbursed to the City by the Stadium Authority.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(4) in that it is a fiscal activity that does not involve any commitment to any specific project which may result in a potential significant impact on the environment.

FISCAL IMPACT

The expenditures of \$24,350,005 were appropriated to various funds with the adoption of the Fiscal Year 2019/20 Budget, as amended.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City’s official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk’s Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> .

RECOMMENDATION

Approve the list of Bills and Claims for March 6, 2020 - March 19, 2020.

Reviewed by: Kenn Lee, Director of Finance

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. Bills and Claims Approved for Payment Report