



Agenda Report

20-754

Agenda Date: 9/29/2020

REPORT TO COUNCIL

SUBJECT

Action on Bills and Claims Report (CC, SA) for the period August 8th, 2020 - September 4th, 2020
[Council Pillar: Enhance Community Engagement and Transparency]

BACKGROUND

Disbursements made by the City are based on invoices submitted for payment. Prior to payment, staff reviews all disbursement documents to ensure they are reflective of the goods or services provided. Invoices are usually paid within 30 days of receipt of an accurate invoice. As the final step, the City Auditor, or her designee verifies all documents before payment is issued. Payments are issued through accounts payable checks and wire transfers. It's important to note that items that pertain to the Stadium Authority are billed to the Stadium Manager (ManCo) to pay on behalf of the Stadium Authority for Non-NFL events and the 49ers for NFL events.

The Bills and Claims Report represents the cash disbursements required for operations of the City during the period. The report reflects the payment date, invoice number, description of the payment, funding source, and payment amount for all invoices. The budget control is set by the City Council through the budget adoption process.

DISCUSSION

Significant expenditures in this time period include:

- Payment to Northern California Power Agency in the amount of \$10,191,982 for August 2020 all resources bill and Western Restoration Fund.
- Payment to City of San Jose Finance in the amount of \$8,139,873 for San Jose-Santa Clara Regional Wastewater Facility (RWF) for the following: first quarter capital, operation/maintenance billing; installment of the revolving fund loan; and April to June 2020 wholesale recycled water sales.
- Payment to MSR Public Power Agency/Energy Authority in the amount of \$3,694,185 for July and August power purchase and shaping fee.
- Payment to Tri-Dam Power Authority in the amount \$2,669,522 for July 2020 Hydroelectric purchase.
- Payment to Pacific Gas & Electric in the amount of \$2,375,793 for June and July 2020 corrective maintenance work at Grizzly Hydroelectric Powerhouse and monthly electric charges.
- Payment to Santa Clara Valley Water District in the amount of \$2,226,601 for June 2020 Pump Tax, a groundwater charge that is used to pay for the protection and augmentation of water supplies in the basin and July 2020 treated water purchase.

Payments to ManCo are not included in the City's Bills and Claims report as they are currently reported through a separate Stadium Authority Bills and Claims report. Stadium Authority related payments in the City's Bills and Claims report include general administrative, materials, and supplies expenses of approximately \$19,609. Included in this amount are expenses to Alliant Insurance Services for FY20-21 AD&D Renewal Premium and Environmental Systems Research Institute for annual renewal of Citywide enterprise license agreement for GIS software. These expenses are reimbursed to the City by the Stadium Authority.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(4) in that it is a fiscal activity that does not involve any commitment to any specific project which may result in a potential significant impact on the environment.

FISCAL IMPACT

The expenditures of \$48,382,814 were appropriated to various funds with the adoption of the Fiscal Year 2020/21 Budget, as amended.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

RECOMMENDATION

Approve the list of Bills and Claims for August 8, 2020 - September 4, 2020.

ATTACHMENTS

1. Bills and Claims Approved for Payment Report