



## Agenda Report

18-341

Agenda Date: 5/22/2018

### REPORT TO COUNCIL

#### SUBJECT

Consideration of the Countywide Household Hazardous Waste Collection Program Agreement

#### BACKGROUND

City Council originally authorized the subject agreement in 2002 and has renewed it upon expiration of each agreement since. This three-year agreement authorizes the Countywide Household Hazardous Waste Program (CoHHWP) to provide household hazardous waste (HHW) services to an estimated 3,861 households, collect abandoned hazardous waste during the Clean-up Campaign, and service the hazmat sheds in the Public Works Corporation Yard in fiscal year 2018/19. The CoHHWP provides residents several opportunities to properly dispose of hazardous waste. Multiple convenient disposal opportunities reduce the potential for improper disposal and illegal dumping of hazardous waste. Santa Clara residents are able to use any of the CoHHWP scheduled drop-off events to properly dispose of their hazardous waste. The CoHHWP has scheduled two collection events at the City's Public Works Corporation Yard in fiscal year 2018/19. The event dates are September 29, 2018 and April 27, 2019.

#### DISCUSSION

All participating public agencies share fixed and variable costs to service 4% of their respective households in the baseline agreement. The baseline 4% participation for the City of Santa Clara is 1,861 households. The City must agree to augment funding for additional households to continue to use the program at the variable cost per household, which is projected to be \$62 per participant. The subject agreement provides \$120,000 to be spent on HHW service in fiscal year 2018/19 to enable an additional 2,000 households to utilize the services, if needed. Amendments to the agreement will need to be processed for each of the subsequent fiscal years to augment funds beyond the baseline 4% participation.

The \$2.60 per ton HHW component of the AB 939 Implementation Fee is projected to generate an estimated \$432,790. The County will retain all of the revenues generated by the HHW component of the AB 939 Implementation Fee. At the end of each fiscal year, the County prepares a final report that details the City's disposal tonnage, HHW fees collected, participation, revised variable cost per car that reflects actual expenditures, and calculation of the cost to provide services. If the cost to provide service is greater than the revenues generated by the HHW fees collected, the County will invoice the City for the balance. If the cost to provide service is less than the revenues generated by the HHW fees collected, the County forwards the City the difference. In the past the City has always received money back from the program and is anticipating that this will be the case for fiscal year 2018/19, as well.

#### ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

**FISCAL IMPACT**

The annual cost to provide HHW drop-off services to approximately 3,861 households is projected to be \$390,935. The source of funding is the HHW Fee, which is collected by the County on disposal tonnage.

**COORDINATION**

This report has been coordinated with the Finance Department and City Attorney’s Office.

**PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City’s official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk’s Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

**RECOMMENDATION**

1. Approve and authorize the City Manager to execute the Agreement for Countywide Household Hazardous Waste Collection Program with the County of Santa Clara to enable residents to participate in the Countywide Household Hazardous Waste Collection Program for a three-year term, and
2. Authorize the City Manager to execute future amendments to the agreement to adjust the annual augmentation over the baseline 4% participation level, and
3. Authorize the City Manager to execute future license agreements with the County of Santa Clara that enable drop-off events to be conducted on the Public Works Corporation Yard premises.

Reviewed by: Craig Mobeck, Director of Public Works

Approved by: Deanna J. Santana, City Manager

**ATTACHMENTS**

1. Agreement for the Countywide Household Hazardous Waste Collection Program