



City of Santa Clara

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Agenda Report

18-563

Agenda Date: 5/8/2018

REPORT TO COUNCIL

SUBJECT

Adopt the Fiscal Year 2018-19 Municipal Fee Schedule to Set New Fees, Rates and Charges; Amend Existing Fees; Delete Certain Fees; and Retain Unchanged Fees for Various City Departments Effective July 1, 2018 and July 8, 2018 for Development Impact Fees

BACKGROUND AND DISCUSSION

The public hearing item to adopt the Fiscal Year 2018-19 Municipal Fee Schedule and 2018-19 Park in Lieu Fee Schedule for New Residential Development was scheduled for the Council meeting on April 24, 2018. In response to concerns received regarding the park fees, the item was continued to the May 8, 2018 Council meeting.

Staff has since determined that the park fees will require additional review and outreach, and the timeline to complete will extend beyond May 8. The Municipal Fee Schedule is now being brought forward as a stand-alone item, and not including the park fees, for Council consideration.

For the proposed FY2018-19 Park in Lieu Fees, staff will review feedback already received and the analysis completed to calculate the fees, and make modifications as necessary. Once the review is complete, staff will conduct additional outreach to allow for public comment and feedback. Upon that outreach, staff will determine next steps and plans to return to the City Council with an update in the July/September timeframe (given that August is the City Council recess). The prior year Park in Lieu Fees will remain in place until staff returns with the updated FY 2018-19 Park in Lieu Fees.

FISCAL IMPACT

The Proposed 2018-19 Municipal Fee Schedule moves the City toward full cost recovery for services rendered. As a result of the continuance to May 8, Development Impact fees will become effective July 8, 2018 instead of July 1, 2018 in order to meet the 60 day waiting period per Government Code Section 66017.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(4) in that it is a fiscal activity that does not involve any commitment to any specific project which may result in a potential significant impact on the environment.

COORDINATION

This report has been coordinated with the City Attorney's Office.

PUBLIC CONTACT

On April 11 and April 18, 2018 a notice of the public hearing was published in the *Santa Clara Weekly* in the manner set forth in Government Code Sections 6062a and 66018. Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov or at the public information desk at any City of Santa Clara public library.

ALTERNATIVES

1. Adopt a resolution for the "City of Santa Clara 2018-19 Municipal Fee Schedule" which (1) set new fees, rates, and charges (collectively "fees"); (2) amend existing fees; (3) delete certain fees; and (4) retain unchanged fees for various City departments effective on July 1, 2018 and July 8, 2018 for Development Impact fees.
2. Adopt a resolution for the "City of Santa Clara 2018-19 Municipal Fee Schedule", with different fee amendments as those recommended by staff effective on July 1, 2018 and July 8, 2018 for Development Impact fees, and direct staff to adjust the forthcoming FY 2018-19 Proposed Annual Operating Budget accordingly.
3. Take any other action the Council deems appropriate.

RECOMMENDATION

Alternative 1:

Adopt a resolution for the "City of Santa Clara 2018-19 Municipal Fee Schedule" which 1) set new fees, rates, and charges (collectively "fees"), 2) amend existing fees; 3) delete certain fees; and (4) retain unchanged fees for various City departments effective on July 1, 2018 and July 8, 2018 for Development Impact fees.

Reviewed by: Angela Kraetsch, Director of Finance

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. City Council Staff Report 4-24-2018: 2018-19 Municipal Fee Schedule and 2018-19 Park In Lieu Fee Schedule for New Residential Development
2. 2018-19 Proposed Municipal Fee Schedule
3. Resolution Adopting the 2018-19 Municipal Fee Schedule