



Agenda Report

21-1437

Agenda Date: 10/19/2021

REPORT TO STADIUM AUTHORITY BOARD

SUBJECT

Request from the Stadium Manager to Award Purchase Orders to Cintas and Twin Hill for Guest Services Uniforms and Fastenal for Stadium and Special Event Spaces CapEx Project, and Execute Agreement with MGC DBA Mission Glass Company for Command Post Window Treatment CapEx Project

BOARD PILLAR

Ensure Compliance with Measure J and Manage Levi's Stadium

DISCUSSION

On October 2, 2021, the Stadium Manager submitted a Recommendation for Award memo, along with supporting documentation, to request approval from the Stadium Authority Board for the following:

- Award a purchase order to Cintas for the purchase of Sullivan and New Port blazers for Guest Services uniforms, in an amount not to exceed \$4,365. Per the Stadium Manager, the cost for this service will be charged to the FY 2021/22 Stadium Operations Budget, Guest Services line item;
- Award a purchase order to Twin Hill for the purchase of Intaglio jackets and Royal Oxford shirts for Guest Services uniforms, in the amount of \$3,367. Per the Stadium Manager, the cost for this service will be charged to the FY 2021/22 Stadium Operations Budget, Guest Services line item;
- Award a purchase order to Fastenal for Waterhog premier mats to be placed at Stadium entrances to help alleviate wet floor scenarios and provide safety to Stadium patrons, in the amount of \$71,274. The mats are listed in the Stadium Authority FY 2021/22 CapEx budget under the Stadium and Special Event Spaces line item. The line item is budgeted for \$78,750 and is a carryover from FY 2019/20; and
- Execute an agreement with MGC DBA Mission Glass Company for window tinting services, in the amount of \$9,425. The services are listed in the Stadium Authority FY 2021/22 CapEx budget under the Command Post Window Treatment line item. The line item is budgeted for \$16,800 and is a carryover from FY 2019/20.

The Stadium Manager's Recommendation for Award memo describes the goods and services and the procurement processes that were implemented in more detail. The Stadium Manager's entire request totals a not to exceed amount of \$88,431.

ATTACHMENTS

1. Stadium Manager's Recommendation for Award
2. CapEx Portion of Stadium Authority FY 2021/22 Budget
3. Agreement with MGC DBA Mission Glass Company