



# City of Santa Clara

1500 Warburton Avenue  
Santa Clara, CA 95050  
[santaclaraca.gov](http://santaclaraca.gov)  
[@SantaClaraCity](https://twitter.com/SantaClaraCity)

## Agenda Report

---

22-45

Agenda Date: 1/11/2022

---

### **REPORT TO COUNCIL**

#### **SUBJECT**

Action to Waive Second Reading and Adopt Ordinance No. 2040 to Amend Chapter 2.120, Entitled Boards and Commissions, to Update Boards and Commission Members Qualifications

#### **COUNCIL PILLAR**

Enhance Community Engagement and Transparency

#### **BACKGROUND**

At the December 14, 2021 Council meeting, proposed Ordinance No. 2040 was introduced and passed for the purpose of publication. Pursuant to City Charter Sections 808 and 812, proposed Ordinance No. 2040 was published on January 5, 2022, and copies were posted in three public places. The Ordinance now comes to Council for final adoption.

#### **DISCUSSION**

The proposed ordinance will amend SCCC Section 2.120.010, to allow residents that are 18 years of age to serve as members of the City's non-charter Boards, Commissions and Committees. This ordinance will eliminate the current requirement that all members of non-Charter Boards and Commissions be qualified electors of the City.

However, City Charter Commissions, which include Planning, Parks and Recreation, Civil Service, and Board of Library Trustees, will continue to require members to be a qualified electors of the City. The Charter Commission qualifications may only be revised by Charter amendment which will require a ballot measure.

#### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

#### **FISCAL IMPACT**

There is no fiscal impact with the adoption of this ordinance.

#### **COORDINATION**

This report was coordinated with the City Attorney's Office and City Clerk's Office

#### **PUBLIC CONTACT**

A summary of proposed Ordinance No. 2040 was published to the Santa Clara Weekly on January 5, 2022, and copies were posted in three public places and made available for public inspection at the City Clerk's Office.

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov).

**RECOMMENDATION**

Waive Second Reading and Adopt Ordinance No. 2040 to amend Chapter 2.120, entitled Boards and Commissions, to update Boards and Commissions qualifications to be residents of the City instead of qualified electors.

Reviewed by: Elizabeth Klotz, Assistant City Attorney

Approved by: Deanna J. Santana, City Manager

**ATTACHMENTS**

1. Ordinance No. 2040 (Introduction)