



City of Santa Clara

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Agenda Report

18-1423

Agenda Date: 12/11/2018

REPORT TO COUNCIL

SUBJECT

Action on a Resolution for the Use of City Electric Forces at Various Locations

BACKGROUND

Charter Section 1310 titled Contracts on Public Works states, in part, "that every contract involving an expenditure of more than one thousand dollars (\$1,000) for the construction or improvement (excluding maintenance and repair) of public buildings, works, streets, drains, sewers, utilities, parks and playgrounds shall be let to the lowest responsible bidder." The section further states that "the City Council may declare and determine that, in its opinion, the work in question may be performed better or more economically by the City with its own employees, and after the adoption of a resolution to this effect by at least four affirmative votes, it may proceed to have said work done in the manner stated, without further observance of the provisions of this section."

DISCUSSION

Staff believes that the work described below is best and most efficiently performed with City Forces based upon the following factors: (1) the work is limited in size and scope; (2) the in-house work force has knowledge and training in operating and maintaining the electric system that can be leveraged to more economically perform this work; and (3) bidding out the work and contracting with a private entity would not likely result in a lower overall cost or time savings. Therefore, staff recommends that the City Council make a finding that City Forces can best perform the installation of the following electric facilities and approve the use of City Forces.

Location:	1475 Lewis Street
Type of Service:	Load Increase
Description of Work:	Split transformer loads from existing 1-phase transformer #5806. Replace pole 36B20 with a new 50'CLI wood pole. Install new 37kVA transformer on new pole to accommodate load split
Estimated Cost:	\$7,485
Source of Revenue:	Customer Service Charge
Estimate Number:	35091
Location:	3045 Stender Way
Type of Service:	New Business
Description of Work:	Pull new 3-1/0 primary feed to new 750kVA padmounted transformer. Connect secondary customer service cables to new transformer with connectors. Install 3-phase 1600A temporary meter.
Estimated Cost:	\$26,549

Source of Revenue: Customer/Developer Contribution
Estimate Number: 35381

ENVIRONMENTAL REVIEW

The actions being considered are exempt from the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines sections 15302(c) (Class 2 - Replacement or Reconstruction) because they involve the replacement or reconstruction of existing utility systems and/or facilities involving negligible expansion of capacity, and 15303(d) (Class 3 - New Construction or Conversion of Small Structures), because they involve the construction of new electric utility extensions.

FISCAL IMPACT

The funds to support the staff time for the work detailed in this report are included in the Adopted Fiscal Year 2018/19 Operating Budget.

COORDINATION

This report has been coordinated with the Finance Department and City Attorney’s Office.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City’s official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk’s Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Adopt a Resolution approving the use of City Electric Forces for the installation of facilities at 1475 Lewis Street and 3045 Stender Way.

Reviewed by: John C. Roukema, Chief Electric Utility Officer

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. Use of City Electric Forces Resolution