



# City of Santa Clara

1500 Warburton Avenue  
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## Agenda Report

19-141

Agenda Date: 6/4/2019

### REPORT TO SPORTS AND OPEN SPACE AUTHORITY

#### **SUBJECT**

Action on the Fiscal Operation of the Santa Clara Golf and Tennis Club Report for the 2<sup>nd</sup> quarter ended December 31, 2018

#### **BACKGROUND**

On June 27, 2017, the City Council approved an extension to the Management Agreement of the Santa Clara Golf and Tennis Club with the American Golf Corporation. Per the management agreement, the American Golf Corporation is required to submit for Sports and Open Space Authority (SOSA) various fiscal and operational reports.

#### **DISCUSSION**

This Report to Council transmits the reports on the fiscal operation of the Santa Clara Golf and Tennis Club for the quarter ended December 31, 2018. These reports provide current information on the fiscal operation of the City's Golf and Tennis Club and include the Income Statement (Attachment 1), the Variance Report (Attachment 2), the Administrative and Management Fee Calculation (Attachment 3), and the Net Income Comparison Graph (Attachment 4). The Income Statement includes a summary of Golf Course attendance categorized as "Number of Rounds" that is presented at the bottom of the Statement. The Variance Report provides a brief explanation of variances between actual and budgeted Golf Course revenues and expenditures. The Net Income Comparison Graph provides a graphic comparison of the current quarter and fiscal year actual, budget, and prior year actual Net Income for the Golf and Tennis Club.

As discussed in the attached Variance Report, financial results for the quarter ended December 31, 2018 exceeded budget by \$100,793 due primarily to higher than anticipated revenues from cart rental and range income. Salary/wage expense came in lower due to not finding replacement workers for maintenance and salaried employee on leave of absence and monthly budgeted bonuses are not being recorded as an expense in the current reporting period.

#### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(4) in that it is a fiscal activity that does not involve any commitment to any specific project which may result in a potential significant impact on the environment.

#### **FISCAL IMPACT**

Year-end positive net operating results are revenue to the General Fund, while net operating losses are recorded as a transfer to SOSA Enterprise Fund. The quarter ended December 31, 2018 financial reports of the Santa Clara Golf and Tennis Club identifies a net loss of \$41,040, compared to a net loss of \$59,693 for the same quarter ended December 31, 2017.

The Santa Clara Golf and Tennis Club operations is scheduled to close in October 2019 as construction of the City Place project begins. However, there will be ongoing maintenance costs funded by the General Fund until the property is turned over to the developer. These costs as currently estimated are included in the FY 2019/20 Proposed Budget.

### **PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

### **RECOMMENDATION**

Note and file the Status Report for the Fiscal Operation of the Santa Clara Golf and Tennis Club for the second quarter ended December 31, 2018.

Reviewed by: Angela Kraetsch, Director of Finance, Sports and Open Space Authority  
Approved by: Deanna J. Santana, Contract Administrator for Sports and Open Space Authority

### **ATTACHMENTS**

1. Santa Clara Golf and Tennis Club Income Statement
2. Variance Report
3. Administrative & Management Fee Calculation
4. Net Income Comparison Graph