



# City of Santa Clara

1500 Warburton Avenue  
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santaclaraca.gov  
@SantaClaraCity

## Agenda Report

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19-206

Agenda Date: 2/19/2019

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### REPORT TO COUNCIL

#### **SUBJECT**

Action on a Resolution Amending in Part Resolution 5195, Approving the 2019 Cultural Commission Calendar of Meetings, and Setting the Number and Start Time of the Regular Meetings of the Cultural Commission

#### **BACKGROUND**

The City Code states that each board or commission shall hold regular meetings at the times and on the days indicated by resolution of the City Council. Resolution 5195 (Attachment 1), which was adopted by the City Council in 1987, states that the Cultural Advisory Commission shall hold meetings on the first Monday of each month at 7:30 p.m. except when such day falls on a City holiday.

#### **DISCUSSION**

At the February 4, 2019 Cultural Commission meeting, the Commission recommended the proposed 2019 Schedule of Meetings (Attachment 2), which includes 11 meetings on the first Monday of each month, except for September due to the Labor Day Holiday, and recommended a modified start time of 7:00 p.m., beginning in March 2019. A proposed resolution, which would amend the previously adopted Resolution 5195 in regards to the Cultural Commission scheduling of regular meetings is attached to this report (Attachment 3) for Council consideration.

#### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a government organizational or administrative activity that will not result in direct or indirect changes in the environment.

#### **FISCAL IMPACT**

There is no fiscal impact other than administrative time and expense to set the meetings.

#### **COORDINATION**

This report has been coordinated with the City Attorney's Office.

#### **PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) or at the public information desk at any City of Santa Clara public library.

**RECOMMENDATION**

Adopt a Resolution amending in part Resolution 5195, approving the 2019 Cultural Commission Calendar of Meetings, and setting the number and start time of regular Cultural Commission meetings.

Reviewed by: James Teixeira, Director, Parks & Recreation

Approved by: Deanna J. Santana, City Manager

**ATTACHMENTS**

1. Resolution 5195
2. 2019 Cultural Commission Meeting Schedule
3. Proposed Resolution to Set Cultural Commission Meeting Dates & Times