



City of Santa Clara

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Agenda Report

19-409

Agenda Date: 5/7/2019

REPORT TO COUNCIL

SUBJECT

Action on Reappointment of Commissioners and Declaring Commissioner Vacancies, Setting of a Date for an Application Deadline, and Scheduling of Interviews

BACKGROUND

Board, Commission and Committee members are generally appointed to a four-year term (full term), and may serve a maximum of two consecutive full terms. In the case where an existing member is eligible for another term, past City practice has been for staff to contact those existing members and request if they would like to be re-appointed to another term. The Council then takes formal action to reappoint those existing members who indicate a desire to serve a second term. If an individual is appointed to fill a partial term, he or she may serve an additional two full terms. Full terms are effective July 1st of the appointing year and expire on June 30th of the fourth year.

DISCUSSION

Given the lack of a formal policy, staff has continued with the past practice of reaching out to the incumbents eligible for reappointment and inquiring if there is a desire to continue to serve a second term. Staff reached out to all those incumbents on March 28, 2019 and the following eight (8) commissioners have indicated a desire to be reappointed for the full term ending June 30, 2023 as their current terms end June 30, 2019:

Board of Library Trustees
Civil Service Commission
Civil Service Commission
Cultural Commission
Historical and Landmarks Commission
Parks and Recreation Commission
Planning Commission
Senior Advisory Commission

Stephen Ricossa
Willie Brown
Carolyn McAllister
Debra von Huene
Patricia Leung
Burt Field
Suds Jain
Barbara A. "Bobbi" Estrada

Regular attendance is one of the requirements to serve on a Board or Commission, staff has attached an attendance roster (Attachment 1) of all Boards and Commissions for Council's review.

The following commissioner has declined possible reappointment, creating a vacancy for a full-term ending June 30, 2023 to serve on the Historical and Landmarks Commission.

Historical and Landmarks Commission

Priya Cherukuru

The following commissioners have served two full terms and are not eligible for reappointment. Therefore, there is now one vacancy for a full-term ending June 30, 2023 for each committee and commission listed below.

Cultural Commission

Loretta Beavers

Parks and Recreation Commission

Tino Silva

Housing Rehabilitation Loan Committee

Bianca Wilczoch

Senior Advisory Commission

Nancy Toledo

Due to these vacancies, staff recommends that the Council declare vacancies for full-term appointment to these commissions, set an application deadline of May 31, 2019; and direct staff to schedule interviews for a future Council meeting.

Staff will also bring forward Special Orders of Business to recognize outgoing commissioners at a future Council meeting.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

FISCAL IMPACT

There is no additional cost to the City other than administrative staff time and expense.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City’s official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk’s Office at (408) 615-2220, email clerk@santaclaraca.gov [<mailto:clerk@santaclaraca.gov>](mailto:clerk@santaclaraca.gov) or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

1. Reappoint the eight (8) eligible commissioners for the term ending June 30, 2023;
2. Declare vacancies for full-term appointments to the following: 1) Cultural Commission; 2) Parks and Recreation Commission; 3) Housing Rehabilitation Loan Committee; 4) Historical and Landmarks Commission; and 5) Senior Advisory Commission, with an application deadline of May 31, 2019; and
3. Direct staff to schedule interviews for a future Council meeting.

Reviewed by: Nora Pimentel, Assistant City Clerk

Approved by: Deanna J. Santana, City Manager

ATTACHMENT

1. Commissioner’s Attendance List 2018-2019