



## Agenda Report

19-621

Agenda Date: 5/21/2019

### REPORT TO COUNCIL

#### **SUBJECT**

Action on Appointment to fill a partial term on the Planning Commission ending June 30, 2019 and approve the newly appointed commissioner to serve a full term from July 1, 2019 ending June 30, 2023

#### **BACKGROUND**

At the April 1, 2019 Special City Council meeting, Council held interviews to fill a vacancy on the Planning Commission. At that meeting, fifteen applicants were interviewed, and Council established an eligibility list effective for one-year to fill future vacancies. Those placed on the eligibility list were the top three vote getters: Jayapriya Cherukuru, Megan Swartzwelder and Vandana Upadhyay. At the May 7, 2019 Council meeting, Council declared a vacancy on the Planning Commission and approved to interview from the eligibility list.

#### **DISCUSSION**

All three applicants on the eligibility list have confirmed their interest to proceed to the interviews.

1. Jayapriya Cherukuru
2. Megan Swartzwelder
3. Vandana Upadhyay

Attached are the Applications (Attachment 1) and Voting Guidelines (Attachment 2) for the appointment to Boards and Commissions which outlines the process for conducting interviews and casting votes by Council.

#### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

#### **FISCAL IMPACT**

There is no additional cost to the City other than administrative staff time and expense.

#### **PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) <<mailto:clerk@santaclaraca.gov>> or at the

public information desk at any City of Santa Clara public library.

**RECOMMENDATION**

Appoint one candidate to the Planning Commission to serve a partial term ending June 30, 2019 and approve for the newly appointed commissioner to serve a full term from July 1, 2019 ending June 30, 2023.

Reviewed by: Nora Pimentel, Assistant City Clerk

Approved by: Deanna J. Santana, City Manager

**ATTACHMENTS**

1. Applications
2. Voting Guidelines
3. April 1, 2019 Council Special meeting minutes