



# City of Santa Clara

1500 Warburton Avenue  
Santa Clara, CA 95050  
[santaclaraca.gov](http://santaclaraca.gov)  
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## Agenda Report

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19-855

Agenda Date: 8/26/2019

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### REPORT TO COUNCIL

#### SUBJECT

Interviews and Action on Appointments to fill two vacancies on the Historical and Landmarks Commission

#### BACKGROUND

There are two vacancies to serve on the Historical and Landmarks Commission. At the April 23, 2019 Council meeting, Council declared a vacancy to serve a partial term ending June 30, 2021.

Additionally, at the May 7, 2019 Council meeting, Council declared a vacancy to serve a full-term ending June 30, 2023.

Advertising of the vacancy was done via the City's website, social media outlets and the City Manager's blog. The City Clerk's Office also emailed vacancy notification to past and current commissioners, as well as to all parties listed on the email vacancy interest list.

#### DISCUSSION

The City Clerk's Office received six (6) applications (Attachment 1) from the following candidates.

1. Linda Arms
2. Don Arnoldy
3. Julie Collins
4. Aaron Dillon
5. Kathleen Romano
6. Megan Swartzwelder

Attached are the voting guidelines (Attachment 2) for the appointment to Boards and Commissions, which outline the process for conducting interviews and casting votes by the Council for applicants.

#### ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

#### FISCAL IMPACT

There is no additional cost to the City other than administrative staff time and expense.

#### PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website

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and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) or at the public information desk at any City of Santa Clara public library.

**RECOMMENDATION**

Appoint two commissioners to serve on the Historical and Landmarks Commission for the following terms: 1) partial term ending June 30, 2021; and 2) a full-term ending June 30, 2023.

Reviewed by: Nora Pimentel, Assistant City Clerk

Approved by: Deanna J. Santana, City Manager

**ATTACHMENTS**

1. Applications
2. Voting Guidelines