



City of Santa Clara

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Agenda Report

19-892

Agenda Date: 9/17/2019

REPORT TO COUNCIL

SUBJECT

Report on Actions Taken During City Council Recess from July 17, 2019 to August 20, 2019

BACKGROUND

On July 16, 2019, the City Council authorized the City Manager/Executive Officer of Santa Clara Stadium Authority/Contract Administrator for Sports and Open Space Authority/Executive Director for Housing Authority to approve items vital to the function of the City during the Council recess period of July 17 - August 20, 2019 (Attachment 1). This was an effort to maintain project schedules and avoid delays or negative financial impacts associated with those delays.

There were two items approved by the City Manager/Contract Administrator/Executive Director/Executive Officer during the 2019 Council recess period.

DISCUSSION

The items approved by the City Manager/Executive Officer/Contract Administrator/Executive Director or her designee between July 17, 2019 to August 20, 2019 are as follows:

1. Approved Amendment to Special Permit for Community Festivals at 1375 Lafayette Street Submitted by SES Portuguese Hall for a Change in Event Date from August 4, 2019 to August 18, 2019
2. Approved Three-Year Enterprise Licensing Agreement with Environmental Systems Research Institute, Inc. for Geographic Information System Software and Support Services in an Amount not to Exceed \$255,000

The amendment to the Special Permit for Community Festivals at 1375 Lafayette Street was considered at the request of SES Portuguese Hall whose Amended Special Permit was approved by the City Council on May 21, 2019. Staff reviewed the request received on July 30, 2019, and determined that there were no concerns with changing one of the previously approved dates (August 4) to a new date (August 18). Because the requested date would occur before Council returned from recess, the City Manager approved this under the authority granted to her by the City Council.

The agreement with Environmental Systems Research Institute, Inc. (esri) is for GIS software licensing in support of interdepartmental information sharing, and mapping information by location to enable service delivery, communication, coordination, engagement and transparency. It is a tool used across the City in every department. The City's previous agreement expired on August 16, 2019, before the Council returned from their recess. Allowing this agreement to lapse would have placed critical business applications at risk, such as Police dispatch systems, permits and planning land management systems, stadium events / public safety emergency management coordination, utility underground infrastructure, and more. The expense for renewing this agreement was approved by

City Council as part of the FY 2019/20 Operating Budget. Because the potential lapse of this service would put necessary community services and public safety resources at risk, the City Manager approved this agreement under the authority granted her by the City Council.

FISCAL IMPACT

The approval of the aforementioned agreements was within the Council approved budget amount for FY 2019/20.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(4) in that it is a fiscal activity that does not involve any commitment to any specific project which may result in a potential significant impact on the environment.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City’s official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any report to council may be requested by contacting the City Clerk’s Office at (408) 615-2220, email clerk@santaclaraca.gov <mailto:clerk@santaclaraca.gov> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Note and file the report on actions taken during Council Recess from July 17, 2019 to August 20, 2019.

Reviewed by: Nadine Nader, Assistant City Manager

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. Resolution No. 19-8737
2. Table of Items Approved During 2019 Council Recess