



## Legislation Details (With Text)

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**Title:** Action on Bills and Claims Report (CC, SA) for the period February 21st, 2020 - March 5th, 2020  
[Council Pillars: Enhance Community Engagement and Transparency]

**Sponsors:**

**Indexes:**

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**Attachments:** 1. Bills and Claims Approved for Payment Report

Date	Ver.	Action By	Action	Result
4/7/2020	1	Council and Authorities Concurrent Meeting	Approved	

## REPORT TO COUNCIL

### SUBJECT

Action on Bills and Claims Report (CC, SA) for the period February 21<sup>st</sup>, 2020 - March 5<sup>th</sup>, 2020  
[Council Pillars: Enhance Community Engagement and Transparency]

### BACKGROUND

Disbursements made by the City are based on invoices submitted for payment. Prior to payment, staff reviews all disbursement documents to ensure they are reflective of the goods or services provided. Invoices are usually paid within 30 days of receipt of an accurate invoice. As the final step, the City Auditor, or her designee verifies all documents before payment is issued. Payments are issued through accounts payable checks and wire transfers. It's important to note that items that pertain to the Stadium Authority are billed to the Stadium Manager (ManCo) to pay on behalf of the Stadium Authority for Non-NFL events and the 49ers for NFL events.

The Bills and Claims Report represents the cash disbursements required for operations of the City during the period. The report reflects the payment date, invoice number, description of the payment, funding source, and payment amount for all invoices. The budget control is set by the City Council through the budget adoption process.

### DISCUSSION

Significant expenditures in this time period include:

- Payment to City of San Jose in the amount of \$1,353,796 for October to December 2019 wholesale recycled water.
- Payment to MSR Energy Authority in the amount of \$1,067,059 for January 2020 gas purchase.
- Payment to Santa Clara Valley Water District in the amount of \$973,674 for December 2019

Pump Tax, a groundwater charge that is used to pay for the protection and augmentation of water supplies in the basis and January 2020 water purchase.

- Payment to California Independent System Operator Corporation in the amount of \$788,548 for November 2019 and January to February 2020 settlement charges of grid management, ancillary services, market settlements and congestion revenue rights.
- Payment to Unisys Corporation in the amount of \$674,442 for December 2019 technology services.
- Payment to Ameresco in the amount of \$650,877 for January 2020 energy (Landfill Gas) purchase.

Payments to ManCo are not included in the City's Bills and Claims report as they are currently reported through a separate Stadium Authority Bills and Claims report. Stadium Authority related payments in the City's Bills and Claims report include general administrative, materials, and supplies expenses of approximately \$330,811. Included in this amount are expenses to California Highway Patrol and City of Sunnyvale for special law enforcement services of the stadium events. These expenses are reimbursed to the City by the Stadium Authority.

### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(4) in that it is a fiscal activity that does not involve any commitment to any specific project which may result in a potential significant impact on the environment.

### **FISCAL IMPACT**

The expenditures of \$10,577,437 were appropriated to various funds with the adoption of the Fiscal Year 2019/20 Budget, as amended.

### **PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) <<mailto:clerk@santaclaraca.gov>> .

### **RECOMMENDATION**

Approve the list of Bills and Claims for February 21, 2020 - March 5, 2020.

Reviewed by: Kenn Lee, Director of Finance

Approved by: Deanna J. Santana, City Manager

### **ATTACHMENTS**

1. Bills and Claims Approved for Payment Report