



Legislation Details (With Text)

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Title: Action on Bills and Claims Report (CC, SA) for the period May 30th, 2020 - June 12th, 2020 [Council Pillar: Enhance Community Engagement and Transparency]

Sponsors:

Indexes:

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Attachments: 1. Bills and Claims Approved for Payment Report

Date	Ver.	Action By	Action	Result
7/7/2020	1	Council and Authorities Concurrent Meeting	Approved	

REPORT TO COUNCIL

SUBJECT

Action on Bills and Claims Report (CC, SA) for the period May 30th, 2020 - June 12th, 2020 [Council Pillar: Enhance Community Engagement and Transparency]

BACKGROUND

Disbursements made by the City are based on invoices submitted for payment. Prior to payment, staff reviews all disbursement documents to ensure they are reflective of the goods or services provided. Invoices are usually paid within 30 days of receipt of an accurate invoice. As the final step, the City Auditor, or her designee verifies all documents before payment is issued. Payments are issued through accounts payable checks and wire transfers. It's important to note that items that pertain to the Stadium Authority are billed to the Stadium Manager (ManCo) to pay on behalf of the Stadium Authority for Non-NFL events and the 49ers for NFL events.

The Bills and Claims Report represents the cash disbursements required for operations of the City during the period. The report reflects the payment date, invoice number, description of the payment, funding source, and payment amount for all invoices. The budget control is set by the City Council through the budget adoption process.

DISCUSSION

Significant expenditures in this time period include:

- Payment to Unisys Corporation in the amount of \$2,168,938 for March, April and May 2020 information technology (IT) services.
- Payment to Santa Clara Valley Water District in the amount of \$1,079,126 for March 2020 pump tax, a groundwater charge that is used to pay for the protection and augmentation of water supplies in the basin.

- Payment to Friant Power Authority in the amount of \$1,036,168 for May 2020 energy (Hydroelectric) purchase.
- Payment to MSR Public Power Agency in the amount of \$976,594 for June 2020 power purchase.
- Payment to Ameresco in the amount of \$663,158 for May 2020 energy purchase and landfill operation and maintenance (O&M).

Payments to ManCo are not included in the City's Bills and Claims report as they are currently reported through a separate Stadium Authority Bills and Claims report. Stadium Authority related payments in the City's Bills and Claims report include general administrative, materials, and supplies expenses of approximately \$3,197. These costs are budgeted in the General Fund, procured by the City, and reimbursable by 49ers/ManCo. A separate Stadium Authority Board action is being prepared for full disclosure and transparency of these expenditures if they were procured after November 8, 2019. This item is scheduled for the July 14, 2020 Stadium Authority Board meeting.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(4) in that it is a fiscal activity that does not involve any commitment to any specific project which may result in a potential significant impact on the environment.

FISCAL IMPACT

The expenditures of \$12,166,780 were appropriated to various funds with the adoption of the Fiscal Year 2019/20 Budget, as amended.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

RECOMMENDATION

Approve the list of Bills and Claims for May 30, 2020 - June 12, 2020.

Reviewed by: Kenn Lee, Director of Finance

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. Bills and Claims Approved for Payment Report