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REPORT TO CIVIL SERVICE COMMISSION

SUBJECT

Informational Presentation and Overview of Relevant Provisions of Brown Act and Public Records Act

DISCUSSION

Public meetings require adherence to state open meeting laws (the Ralph M. Brown Act) and are generally conducted in accordance with Robert's Rules of Order. Commissioners are also subject to the Public Records Act. Staff will provide a brief presentation on both to assist in the Commission's business and governance.

This is an informational report, no action is to be taken by the Commission.