



# City of Santa Clara

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@SantaClaraCity

## Agenda Report

20-1470

Agenda Date: 1/14/2020

### REPORT TO COUNCIL

#### **SUBJECT**

Action on Approving the Senior Advisory Commission 2020 Schedule of Regular Meetings [Council Pillar: Enhance Community Engagement and Transparency]

#### **BACKGROUND**

City Charter Section 1003 states that each of the boards and commissions of the City shall hold regular meetings as required by ordinance. City Code Section 2.120.030 states that each board or commission shall hold regular meetings at the times and on the days indicated by resolution of the City Council, which resolutions may be amended from time to time by further resolution of the Council Resolution. Resolution No. 5195 adopted by Council in 1987 states that the Senior Advisory Commission shall hold meetings on the fourth Monday of each month at 10:00 a.m. On April 9, 2019, Council adopted Resolution No. 19-8690 (Attachment 1) which established eleven (11) meetings per year, January through November, and set the 2019 Senior Advisory Commission schedule of regular meetings, start time, and regular meeting day.

#### **DISCUSSION**

At the October 28, 2019 Senior Advisory Commission meeting, the Commission recommended the proposed Senior Advisory Commission 2020 Schedule of Regular Meetings (Attachment 2), which includes eleven (11) regular meeting dates on the fourth Monday of the month at 10:00 a.m. in conformance with the existing adopted Council resolutions. The Senior Advisory Commission 2020 Schedule of Regular Meetings beginning in January 2020 is now proposed for Council consideration.

#### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a government organizational or administrative activity that will not result in direct or indirect changes in the environment.

#### **FISCAL IMPACT**

There is no fiscal impact other than administrative time and expense to set the meetings.

#### **COORDINATION**

This report has been coordinated with the City Clerk's and City Attorney's Office.

#### **PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a

Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

**RECOMMENDATION**

Approve the 2020 Senior Advisory Commission Schedule of Regular Meetings.

Reviewed by: Kimberly Castro, Recreation Manager

Approved by: James Teixeira, Director of Parks & Recreation

**ATTACHMENTS**

1. Resolution No. 19-8690
2. Senior Advisory Commission 2020 Schedule of Regular Meetings