



Agenda Report

20-318

Agenda Date: 9/29/2020

REPORT TO COUNCIL

SUBJECT

Action on Designating a Voting Delegate and Alternate for the 2020 League of California Cities Annual Business Meeting [Council Pillar: Enhance Community Engagement and Transparency]

BACKGROUND

The League of California Cities (League) Annual Conference will be held virtually on October 7-9, 2020. The League Annual Business Meeting is scheduled on October 9, 2020, at 11:00 a.m.

During the virtual conference, the League will hold its Annual Business Meeting where the membership will act on Annual Conference Resolutions that establish League policy. Annual Conference Resolutions guide cities and the League to improve the quality, responsiveness, and vitality of local government in California.

The City of Santa Clara (City) is a full voting member of the League. In order to vote at the Annual Business Meeting, the City Council must designate a voting delegate and up to two alternate voting delegates. Article V, Section 3 of the Bylaws for the League of California Cities (Attachment 1) provides that each city is entitled to one vote in matters affecting municipal or League policy. Further, the voting delegate and alternate(s) must be registered to attend the conference, or they may register for the Annual Business Meeting only. Standard City practice is for the Mayor to serve as the Voting Delegate and for the two Councilmembers with the highest seniority to serve as the alternate voting delegates.

DISCUSSION

The League is requesting that the City designate a voting representative and up to two alternates who will be present at the Annual Business Meeting and that the 2020 Annual Conference Voting Delegate/Alternate Form (Attachment 2) be returned by September 30, 2020.

Mayor Lisa M. Gillmor and Councilmember Kathy Watanabe are both registered to attend the 2020 League Annual Conference. As the Mayor is registered to attend and Councilmember Watanabe is the only Councilmember registered to attend, staff recommends that the City Council designate Mayor Lisa M. Gillmor to serve as the voting delegate and Councilmember Kathy Watanabe to serve as the alternate voting delegate.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

FISCAL IMPACT

The League conference expenses for Mayor Lisa M. Gillmor and Councilmember Kathy Watanabe are included in the FY 2020/21 Adopted Biennial Operating Budget.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

RECOMMENDATION

Designate Mayor Lisa M. Gillmor to serve as the voting delegate and Councilmember Kathy Watanabe as the alternate voting delegate to represent the City of Santa Clara at the 2020 League of California Cities Annual Business Meeting.

Reviewed by: Genevieve Yip, Staff Analyst I

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. Bylaws for the League of California Cities
2. 2020 League Annual Conference Voting Delegate/Alternate Form