



## Agenda Report

20-541

Agenda Date: 6/23/2020

### REPORT TO COUNCIL

#### **SUBJECT**

Action on Amendment No. 1 to the Agreement with Jana Sokale Environmental Planning for the Creek Trail Network Expansion Master Plan [Council Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure]

#### **BACKGROUND**

On May 16, 2017, the City Council approved a design professional services agreement (Agreement, Attachment 1) with Jana Sokale Environmental Planning (Consultant) for the Creek Trail Network Expansion Master Plan project (Project). The Project includes environmental, engineering analysis, planning and design services to complete a master plan for the expansion of the City's off-street trail network to portions of Calabazas Creek, Saratoga Creek, and the San Francisco Public Utilities Commission's (SFPUC) Hetch Hetchy right-of-way.

The professional services provided by the Consultant under the Agreement include data collection, stakeholder coordination, engineering evaluation for trail alignments and crossings, trail standards, public outreach and preparation of the necessary documents to environmentally clear the master plan.

The Consultant has been providing professional services required under the Agreement, has completed the data collection and is nearing completion of the initial round of stakeholder coordination. The remaining work to be completed under the Agreement's scope of services includes creating final concept plans, completing an engineering evaluation of the Project, outreach efforts to the Bicycle and Pedestrian Advisory Committee and Parks and Recreation Commission, conducting community meetings, and completing the draft master plan with environmental analysis.

#### **DISCUSSION**

The Agreement between the City and Consultant expires on June 30, 2020 and an amendment to the Agreement is needed for the Consultant to continue providing the professional services outlined under the Agreement. If approved, the proposed Amendment No. 1 to the Agreement (Attachment 2) would extend the term of the Agreement to June 30, 2022. The additional time is required to account for longer than anticipated data collection and hydraulic modeling coordination with the Santa Clara Valley Water District, in addition to the extensive coordination needed with various stakeholders such as Caltrans, Caltrain, County of Santa Clara, High Speed Rail Authority, SFPUC, City of Sunnyvale, Valley Transportation Authority, and adjacent developments and property owners.

#### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably

foreseeable indirect physical change in the environment.

**FISCAL IMPACT**

The original Agreement is for a total not-to-exceed amount of \$587,500. There is no fiscal impact associated with Amendment No. 1 as the amount of the Agreement remains unchanged.

**COORDINATION**

This report has been coordinated with the Finance Department and City Attorney's Office.

**PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) <<mailto:clerk@santaclaraca.gov>>.

**RECOMMENDATION**

1. Approve and Authorize the City Manager to execute Amendment No. 1 to the Agreement with Jana Sokale Environmental Planning for the Creek Trail Network Expansion Master Plan Project; and
2. Authorize the City Manager to make minor modifications to the Agreement, including future time extensions, as necessary.

Reviewed by: Craig Mobeck, Director of Public Works

Approved by: Deanna J. Santana, City Manager

**ATTACHMENTS**

1. Agreement
2. Amendment No. 1