**20-701** **Agenda Date: 9/1/2020**

# REPORT TO COUNCIL

## SUBJECT

Action on Bills and Claims Report (CC, SA, HA) for the period July 25th, 2020 - August 7th, 2020 [Council Pillar: Enhance Community Engagement and Transparency]

## BACKGROUND

Disbursements made by the City are based on invoices submitted for payment. Prior to payment, staff reviews all disbursement documents to ensure they are reflective of the goods or services provided. Invoices are usually paid within 30 days of receipt of an accurate invoice. As the final step, the City Auditor, or her designee verifies all documents before payment is issued. Payments are issued through accounts payable checks and wire transfers. It's important to note that items that pertain to the Stadium Authority are billed to the Stadium Manager (ManCo) to pay on behalf of the Stadium Authority for Non-NFL events and the 49ers for NFL events.

The Bills and Claims Report represents the cash disbursements required for operations of the City during the period. The report reflects the payment date, invoice number, description of the payment, funding source, and payment amount for all invoices. The budget control is set by the City Council through the budget adoption process.

## DISCUSSION

Significant expenditures in this time period include:

- Payment to EthosEnergy Field Services LLC; in the amount of $2,903,127 for major overhaul of Steam Turbine engine at Donald Von Raesfeld (DVR) Power Plant.
- Payment to Santa Clara Valley Water District in the amount of $1,317,872 for May 2020 Pump Tax, a groundwater charge that is used to pay for the protection and augmentation of water supplies in the basin.
- Payment to Mission Trail Waste Systems in the amount of $1,130,043 for May, June and July 2020 garbage services.
- Payment to Unisys Corporation in the amount of $746,708 for June 2020 information technology (IT) services.
- Payment to US Bank National Association in the amount of $631,342 for 10th billing of FY20-21 Central Valley Project operations and maintenance activities on existing capital equipment.
- Payment to MSR Public Power Agency in the amount of $518,423 for June 2020 Big Horn power purchase.

Payments to ManCo are not included in the City's Bills and Claims report as they are currently reported through a separate Stadium Authority Bills and Claims report. Stadium Authority related payments in the City's Bills and Claims report include general administrative, materials, and supplies

expenses of approximately $127,637. Included in this amount is $123,921 to Alliant Insurance Services Inc., for FY2020-21 Accidental Death and Dismemberment Policy for the “double-badgers” employed by the Police Department from other public safety agencies to provide public safety for special events at the Stadium. These costs are budgeted in General Fund and reimbursable by 49ers/Manco. A separate Stadium Authority Board action is being prepared for full disclosure and transparency of these expenditures.

## ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(4) in that it is a fiscal activity that does not involve any commitment to any specific project which may result in a potential significant impact on the environment.

## FISCAL IMPACT

The expenditures of $12,434,451 were appropriated to various funds with the adoption of the Fiscal Year 2019/20 and 2020/21 Budget, as amended.

## PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City’s official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City’s website and in the City Clerk’s Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk’s Office at (408) 615-2220, email clerk@santaclaraca.gov <mailto:clerk@santaclaraca.gov>.

## RECOMMENDATION

Approve the list of Bills and Claims for July 25, 2020 - August 7, 2020.

Reviewed by: Kenn Lee, Director of Finance
Approved by: Deanna J. Santana, City Manager

## ATTACHMENTS

1. Bills and Claims Approved for Payment Report