



Agenda Report

20-1004

Agenda Date: 10/15/2020

REPORT TO DOWNTOWN COMMUNITY TASK FORCE

SUBJECT

Discussion on filling the two Downtown Community Task Force (DCTF) seats

BACKGROUND

On December 4, 2018 the City Council appointed a Downtown Community Task Force (DCTF) to support the preparation of the Downtown Precise Plan. The DCTF is advisory and non-decision making, and is time limited to the duration of the Precise Plan process. The DCTF meetings are formally noticed and open to the public.

The purpose and mission of the Task Force is to provide input and help guide the Downtown Precise Plan planning process through:

- High-level strategic thinking on the direction of the plan at key points in the project;
- Review, interpretation, and guidance on the results of the public workshops and other engagement activities; and
- Recommendations on the vision, land use, circulation, and key policy topics for the project area.

DISCUSSION

The current DCTF members were selected with a diversity of backgrounds and interests and were carefully selected people who are willing to work cooperatively to achieve a realistic plan that will allow redevelopment of the Downtown to move forward in the near term.

With the approval of the current make up of DCTF members, Council directed that changes to the DCTF should be accompanied with the same level of agreement that was achieved for the initial task force formation. The current DCTF includes the following representations:

- Santa Clara University Staff
- Santa Clara University Students
- Old Quad Residents Association (OQRA)
- Reclaiming Our Downtown (ROD)
- Downtown Area Residents
- Santa Clara Resident Outside of Downtown Area
- Non-Santa Clara Resident
- Affordable Housing Advocate
- Historical and Landmarks Commissioner
- Cultural Commissioner

One of the Santa Clara University students has graduated and moved out of state, and the other

student has not been actively participating. As such, these two members need to be replaced.

To ensure a balanced DCTF the two new members should contribute to the diversity of backgrounds and interests of the current member make-up. Staff is requesting the DCTF provide suggestions as to who the new members should be.

Appointment Process

Staff will seek concurrence of the two new members from the City Council at the next available Council hearing. The new members will then take the Oath of Office with the City Clerk's Office, and be able to participate in DCTF meetings.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

COORDINATION

This report has been coordinated with the City Attorney's Office.

PUBLIC CONTACT

Public contact was made by posting the DCTF meeting agenda on the City's official-notice bulletin board outside City Hall Council Chambers, as well as on the Downtown Precise Plan City website. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <mailto:clerk@santaclaraca.gov>

RECOMMENDATION

Provide input on nominations to fill two Downtown Community Task Force member vacancies.

Reviewed by: Andrew Crabtree, Director, Community Development Department

Approved by: Manuel Pineda, Assistant City Manager