



## Agenda Report

21-1324

Agenda Date: 1/25/2021

### REPORT TO BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

#### **SUBJECT**

Membership Duties and Responsibilities (Shariat)

#### **BACKGROUND**

In May 1991, the City's Bicycle Advisory Committee (BAC) was formed by City Council. The formation of the BAC also included the creation of BAC Policy Guidelines (Guidelines) to establish rules and duties of the committee.

In March 2014, the City Council approved the expansion of BAC responsibilities to include pedestrians and changed the name to the Bicycle and Pedestrian Advisory Committee (BPAC). At this time, the Guidelines were also modified and updated (Attachment 1).

#### **DISCUSSION**

The Guidelines state that the role of the BPAC is to serve as an advisory body to the City Council on matters relative to modifying or expanding the City's public recreational and commuter bikeway and pedestrian walkway system. The Guidelines also state that the BPAC's intent shall be to encourage recreational and commuter bicycling and walking in the City by promoting safe, convenient, well-designed facilities, and by evaluating local bicycle and pedestrian related projects. Included in previous staff reports to Council, the responsibilities of the BPAC include the following:

- Advise staff about bicycle and pedestrian safety issues
- Assist with the development of the City's Bicycle Map and Plan
- Assist with the development of the City's Pedestrian Master Plan
- Assist with bicycle and pedestrian related grants and project review
- Serve as representatives of the local bicycling and walking community.

Recently, the Governance and Ethics Committee requested the formalization of BPAC by updating the City Code and Guidelines. These updates are discussed in Item 5.A of the January 25, 2021 BPAC agenda.

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#### **ATTACHMENT**

1. 2014 BPAC Policy Guidelines