



## Agenda Report

21-1412

Agenda Date: 2/23/2021

### REPORT TO COUNCIL

#### SUBJECT

Action on Resolution Approving the Use of City Forces for Water Service Connection Installation at 2200 Monroe Street

#### COUNCIL PILLAR

Deliver and Enhance High Quality Efficient Services and Infrastructure

#### BACKGROUND

Charter Section 1310, titled "Contracts on Public Works," states in part "that every contract involving an expenditure of more than one thousand dollars (\$1,000.00) for the construction or improvement, (excluding maintenance and repair), of public buildings, works, streets, drains, sewers, utilities, parks and playgrounds shall be let to the lowest responsible bidder." The section further states that "the City Council may declare and determine that, in its opinion, the work in question may be performed better or more economically by the City with its own employees, and after the adoption of a resolution to this effect by at least four affirmative votes, it may proceed to have said work done in the manner stated, without further observance of the provisions of this section."

#### DISCUSSION

Staff believes that the limited size and scope of the work outlined below can be best performed by City Forces. The Water Utility has in-house knowledge and the skillsets of trained personnel operating and maintaining water services that can be leveraged to perform this work more economically. Bidding out the work and contracting with a private entity would delay the construction projects. Therefore, staff recommends that the City Council find that City Forces can best perform the installation of the following water services and approve the use of City Forces.

Location: 2200 Monroe Street

Type of Service: Provide new installation services for public water improvements and abandonment of existing water utilities

Description of work: Abandon (2) existing 2" water service connections from fire hydrants and install (2) new 2" water services

Job Number: 592-1423-80300-7054-(i)30799

Cost Estimate: \$83,381

#### ENVIRONMENTAL REVIEW

The actions being considered are exempt from the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines sections 15302(c) (Class 2 - Replacement or Reconstruction) because they involve the replacement or reconstruction of existing utility systems and/or facilities involving negligible expansion of capacity, and 15303(d) (Class 3 - New Construction or Conversion of Small Structures), because they involve the construction of new water utility extensions.

**FISCAL IMPACT**

The funds to support the staff time for the work detailed in this report are budgeted in the Fiscal Year 2020/21 Adopted Budget.

**COORDINATION**

This report has been coordinated with the Finance Department and City Attorney's Office.

**PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) <<mailto:clerk@santaclaraca.gov>>.

**RECOMMENDATION**

Adopt a Resolution approving the use of City forces for installation of water service connections at 2200 Monroe Street.

Reviewed by: Gary Welling, Director, Water and Sewer Utilities Department

Approved by: Deanna J. Santana, City Manager

**ATTACHMENTS**

1. Use of City Water Forces Resolution