



Agenda Report

21-132

Agenda Date: 1/27/2021

REPORT TO SALARY SETTING COMMISSION

SUBJECT

Action To Set Future Commission Meeting Dates

BACKGROUND

Charter Section 702 requires the Salary Setting Commission (Commission) to set the compensation of the Mayor and Council prior to March 15, 2019 and thereafter, every two years. The Charter provision also provides that salaries so established by the Commission shall not exceed one hundred ten percent (110%) of the previous figure.

DISCUSSION

The Commission will meet as often as necessary to conduct its business and set compensation rates prior to the dates designated in the City Charter and City Code.

Given the Charter deadline of March 15, 2021 for setting the Mayor and Council salaries, staff identified possible dates listed below with meetings set at 5:30 pm. Due to COVID-19, meetings will be held virtually. In the event additional meeting dates are needed beyond March 15, 2021, additional dates have been secured.

February 8, 10, 17, 22, 24
March 1, 3, 8, 10, 17, 24, 31
April 7, 14, 21, 28
May 5, 12, 19, 26
June 2, 9, 16, 23, 30

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

FISCAL IMPACT

There is no additional cost to the City other than administrative staff time.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's

Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Poll Commissioners and set future meeting dates.

Reviewed by: Aracely Azevedo, Director of Human Resources

Approved by: Nadine Nader, Chief Operating Officer/Assistant City Manager