21-303 **Agenda Date: 2/23/2021**

REPORT TO COUNCIL

SUBJECT
Accept the 2020 Assistance to Firefighters Grant Program COVID-19 Supplemental Award Round 2 in the amount of $5,709 and Approve the Related Budget Amendment Including the Required 10% Matching Funds.

COUNCIL PILLAR
Deliver and Enhance High Quality Efficient Services and Infrastructure

BACKGROUND
The Fire Department has received a Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant (AFG) Program COVID-19 Supplemental Round 2 award in the amount of $5,709 to supplement the cost of COVID-19 Personal Protective Equipment (PPE) for department personnel. This grant requires the City to provide a ten percent funds match and staff is requesting appropriations of $508 that can be funded from the Department's existing budget.

DISCUSSION
The Fire Department purchases COVID-19-related PPE to help protect department personnel from contracting the virus when responding to medical calls, including gloves, respirators, face masks, gowns and goggles. Awarded grant funds will be used to reimburse the purchase of the COVID-19 PPE items through the grant's period of performance (01/26/2021 - 01/25/2022).

ENVIRONMENTAL REVIEW
The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

FISCAL IMPACT
Actions are recommended to accept the AFG award and appropriate funds in the amount of $5,709 and required ten percent City match of $508 to purchase the PPE needed to respond to medical calls during the COVID-19 pandemic. AFG is a reimbursement grant, and upon expenditure of the appropriated funds, the Department will request reimbursement from FEMA. Staff is recommending that funding be reallocated from the Fire Department's General Fund Materials, Services & Supplies operating budget for the city match.

Budget Amendment FY 2020/21

	Current	Increase/ (Decrease)	Revised
Fire Operating Grant Trust Fund			
Revenue			
Grant Funding	$252,204	$5,709	$257,913
Transfers From			
Transfer from the General Fund	$6,720	$508	$7,228
Expenditures			
Assistance to Firefighters COVID-19 Grant FY20/21	$27,036	$5,709	$32,745
Assistance to Firefighters COVID-19 Grant FY20/21 City Match	$2,703	$508	$3,211
General Fund			
Expenditures			
Fire Department Materials, Services & Supplies	$1,887,508	($508)	$1,887,000
Transfers to			
Fire Operating Grant Trust Fund	$6,720	$508	$7,228

COORDINATION

This report has been coordinated with the Finance Department and City Manager's Office.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <mailto:clerk@santaclaraca.gov>.

RECOMMENDATION

1. Accept the 2020 Assistance to Firefighters Grant COVID-19 Supplemental Round 2 Award in the amount of $5,709 for the Purchase of COVID-19 PPE for Department Personnel;
2. Approve the related FY 2020/21 Budget Amendment in the Fire Operating Grant Trust fund to recognize FEMA Assistance to Firefighters Grant Program revenue in the amount of $5,709;
3. Approve the Related Budget Amendment transferring $508 from the Fire Department's General Fund Materials, Services & Supplies Operating Budget to the Fire Operating Grant Trust Fund for the 10% city match; and
4. Approve increase of the Assistance to Firefighters COVID-19 Grant FY 20/21 appropriation by

$6,280 (five affirmative Council votes required for revenue actions only).

Reviewed by: Ruben Torres, Fire Chief
Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. EMW-2020-FG-05588 Award Package