



Agenda Report

21-332

Agenda Date: 2/22/2021

REPORT TO CIVIL SERVICE COMMISSION

SUBJECT

Acceptance of the resignation of Dave Stealey from the Salary Setting Commission, declare a vacancy for the partial term ending January 1, 2025 and consider appointment of remaining applicant

BACKGROUND

Charter Section 702 requires the Civil Service Commission appoint five (5) members to the Salary Setting Commission. Mr. Dave Stealey served a two-year term that expired on January 1, 2020. On October 22, 2020, the Civil Service Commission approved to reappoint Mr. Dave Stealey to the Salary Setting Commission for a 4-year term.

On February 16, 2021, Mr. Dave Stealey sent an email with his resignation from the Salary Setting Commission, therefore, leaving one (1) vacancy on the Salary Setting Commission.

DISCUSSION

At the October 22, 2020 Civil Service Commission, the Commission conducted interviews of two applicants for another vacancy on the Salary Setting Commission. During that meeting, one of the applicants was selected to serve on the Salary Setting Commission. With that appointment, there is one remaining applicant that may be considered for appointment on the Salary Setting Commission.

Staff has reached out to the applicant to determine if there is still interest in serving on the Salary Setting Commission, and the applicant has confirmed a continued interest. The Civil Service Commission may consider the remaining applicant for appointment to serve on the Salary Setting Commission.

Alternatively, another recruitment and public outreach can be conducted to determine if there are any other individuals in the community that may be interested in serving on the Salary Setting Commission. The recruitment period would remain open for approximately 4-6 weeks, followed by presenting the applicants at the Civil Service Commission to provide an opportunity for the Commission to interview the applicants and make an appointment.

The Salary Setting Commission commenced their meetings in January 2021, and is meeting weekly on Wednesday evenings at 5:30 p.m.

COORDINATION

This report has been coordinated with the City Attorney's Office.

PUBLIC CONTACT

Public contact was made by posting the Civil Service Commission agenda on the City's official-notice

bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Acceptance of the resignation of Dave Stealey from the Salary Setting Commission, declare a vacancy for the partial term ending January 1, 2025 and consider appointment of remaining applicant

Reviewed by: Aracely Azevedo Director of Human Resources

Approved by: Nadine Nader, Chief Operating Officer/Assistant City Manager

ATTACHMENTS

1. Resignation Letter
2. Voting Guidelines
3. Applicant - R. Misra
4. Conflicts Review - Salary Setting Commission Applicants Memo