



Agenda Report

21-641

Agenda Date: 5/3/2021

REPORT TO BOARD OF LIBRARY TRUSTEES

SUBJECT

Verbal Report on the Recruitment Process for the City Librarian Position

COUNCIL PILLAR

Enhance Community Engagement and Transparency

BACKGROUND

In September 2020, the former City Librarian retired and Assistant City Manager Cynthia Bojorquez was appointed to serve as Acting City Librarian to assist with the daily oversight of the Library during COVID-19 pending the completion of a recruitment.

The Administration has retained Teri Black & Company to conduct a nationwide executive search for a new City Librarian. The recruitment opened on March 23, 2021 and closed on April 18, 2021.

At the February 8, 2021 Board of Library Trustees meeting, it was requested that staff provide regular updates on the recruitment process until the position is filled. This report is the third update to the Board of Library Trustees.

DISCUSSION

Acting City Librarian Bojorquez will provide a verbal update on the status on the City Librarian recruitment.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

This item is for information only; no action is required at this time.

Reviewed by: Justin Wasterlain, Management Analyst

Approved by: Cynthia Bojorquez, Assistant City Manager/Acting City Librarian