



Agenda Report

21-1132

Agenda Date: 9/28/2021

REPORT TO COUNCIL

SUBJECT

Report on Actions Taken During City Council Recess from July 14, 2021 to August 16, 2021

COUNCIL PILLAR

Deliver and Enhance High Quality Efficient Services and Infrastructure

BACKGROUND

On July 13, 2021, the City Council authorized the City Manager/Executive Officer for Santa Clara Stadium Authority/Contract Administrator for Sports and Open Space Authority/Executive Director for Housing Authority to approve items vital to the function of the City during the Council recess period of July 14 - August 16, 2021 (Attachment 1). This was an effort to maintain project schedules, avoid delays or negative financial impacts associated with those delays and continue providing high levels of service to the community. Additionally, Stadium Authority expenditures of any size require the Board's approval.

There was one item approved by the City Manager, and there were three items approved by the Stadium Authority Executive Director during the 2021 Council recess period.

DISCUSSION

The items approved by the City Manager/Executive Officer/Contract Administrator /Executive Director or her designee between July 14, 2021 to August 16, 2021 were as follows:

Approved by City Manager

1. Purchase and Sale Agreements and Certificate of Acceptance for the United States Postal Office for the following properties of certain parcels necessary to the South Loop Reconfigure Project:
 - a. 2555 Lafayette St.
 - b. 851 Martin Ave.
 - c. 651 Martin Ave.
 - d. 525 Mathew St.
 - e. 1451 Walsh Ave. (United States Postal Office)

Approved by Stadium Authority Executive Director

1. Request from the Stadium Manager to Purchase Event Tickets from Connect Marketplace;
2. Request from the Stadium Manager to Transact Procurement Card Purchase for Job

Recruitment; and

3. Request from the Stadium Manager to Award Purchase Orders to Benjamin Litho Inc, HALO Branded Solutions, imageONE Uniforms, Spotlight Impressions, and Inprintz for Miscellaneous Levi's Stadium Guest Services Goods and Services (Cards and Booklets, Uniforms, Jackets, Name Tags, and Portable Signage).

More information on these items can be found attached to this report (Attachment 2).

FISCAL IMPACT

There is no fiscal impact associated with this action. Any fiscal impacts associated with items approved during Council Recess are outlined in Attachment 2.

COORDINATION

This report has been coordinated with the City Manager's Office, City Attorney's Office, Finance and Silicon Valley Power.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>>.

RECOMMENDATION

Note and file the Report on Actions Taken During City Council Recess from July 14, 2021 to August 16, 2021.

Reviewed by: Nadine Nader, Assistant City Manager

Approved by: Deanna J. Santana, City Manager/Executive Officer/Contract Administrator /Executive Director

ATTACHMENTS

1. Resolution No. 21-8993
2. Items Approved by City Manager During Council Recess 2021