



City of Santa Clara

1500 Warburton Avenue
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Agenda Report

21-1201

Agenda Date: 10/26/2021

REPORT TO COUNCIL

SUBJECT

Action to Adopt Resolution to Set the Regular Meeting Schedule and Dates of the Board of Library Trustees for Calendar Year 2022

COUNCIL PILLAR

Enhance Community Engagement and Transparency

BACKGROUND

City Charter section 1003 states that each of the boards and commissions of the City shall hold regular meetings as required by ordinance. City Code section 2.120.030 states that each board or commission shall hold regular meetings at the times and on the days indicated by resolution of the City Council, and that such resolutions may be amended from time to time by further Council resolution.

DISCUSSION

At the August 2, 2021 Board of Library Trustees meeting, the Board recommended the attached proposed regular meeting schedule for 2022, which includes ten (10) regular meetings and a start time of 6:00 p.m.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a government organizational or administrative activity that will not result in direct or indirect changes in the environment.

FISCAL IMPACT

There is no fiscal impact other than administrative time and expense to set the meetings.

COORDINATION

This report has been coordinated with the City Attorney's Office.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Adopt the attached resolution setting the 2022 Calendar of Regular Meetings for the Board of Library Trustees.

Prepared by: Justin Wasterlain, Management Analyst

Approved by: Cynthia Bojorquez, Assistant City Manager, Acting City Librarian

ATTACHMENTS

1. Resolution BOLT Calendar of Meetings 2022
2. BOLT Calendar of Meetings 2022