



## Agenda Report

21-1233

Agenda Date: 10/18/2021

### REPORT TO TASK FORCE ON DIVERSITY, EQUITY, AND INCLUSION

#### **SUBJECT**

Discussion on Elected Police Chief and City Clerk Positions

#### **BACKGROUND**

At the September 13, 2021 Task Force on Diversity, Equity, and Inclusion (Task Force) meeting, Chair Neil Datar reported on the Policing and Community Engagement/Relations Subcommittee's (Subcommittee) recent work with the Police Department. The Subcommittee raised an interest in discussing the elected Chief of Police and City Clerk positions and voted to add a discussion to the next agenda.

#### **DISCUSSION**

To guide the Task Force's discussion, Santa Clara City Charter sections related to the elected Chief of Police and City Clerk positions are included with this report.

Section 600 of the Santa Clara City Charter (Attachment 1) states that the elective officers of the City shall consist of a City Council composed of seven members, the Chief of the Police Department, and the City Clerk.

Section 906 of the Santa Clara City Charter defines the powers and duties of the Chief of Police, and is included with this report as Attachment 2. Section 701.1 of the Santa Clara City Charter defines the qualifications for the Chief of the Police Department, and is included with this report as Attachment 3.

Section 903 of the Santa Clara City Charter defines the powers and duties of the elected City Clerk and is included with this report as Attachment 4.

#### **ENVIRONMENTAL REVIEW**

This is an information report only and no action is being taken by the City Council and no environmental review under the California Environmental Quality Act ("CEQA") is required.

#### **FISCAL IMPACT**

There is no fiscal impact associated with the preparation of this report other than administrative staff time.

#### **COORDINATION**

This report was coordinated with the City Attorney's Office.

#### **PUBLIC CONTACT**

Public contact was made by posting the Task Force on Diversity, Equity, and Inclusion agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda

packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) or at the public information desk at any City of Santa Clara public library.

Reviewed by: Genevieve Yip, Staff Analyst I

Approved by: Deanna J. Santana, City Manager

**ATTACHMENTS**

1. Santa Clara City Charter Section 600
2. Santa Clara City Charter Section 906
3. Santa Clara City Charter Section 701.1
4. Santa Clara City Charter Section 903