



## Agenda Report

21-1384

Agenda Date: 10/19/2021

### REPORT TO PARKS & RECREATION COMMISSION

#### SUBJECT

Parks & Recreation Commission Work Plan Goals for FY2021/22

#### BACKGROUND

Annually, the Parks & Recreation Commission considers three to five specific, measurable, attainable, realistic, and time-bound goals and/or activities for the year. These are intended to focus Commission efforts and respond to community and City Council priorities within existing budget direction, resource limitations, and the purview of the Commission as set forth in the City Charter and City Code.

At each successive meeting, the Commission discusses the Work Plan and makes subcommittee assignments as necessary. Members then work toward goal completion and provide updates at the regular Commission meetings.

At the July 20, 2021 meeting, the Commission reviewed the Work Plan Goals for FY2020/21 and recommended approval of the Work Plan Goals for FY2021/22.

The Work Plan Goals for FY2021/22 include:

- Goal A: 1) Review park site and facility condition assessments (Kitchell, 2018) and recommend priority of community needs given levels of service and available resources. There are approximately \$100M to \$150M worth of aged infrastructure requiring renewals and replacements of various components and systems for park sites and buildings. 2) In addition, needs assessments for youth sports, aquatics, seniors as well as population growth statistics (Park and Recreation Facilities Development Impact Fee Studies (Willdan Financial Services, 2019) indicate the need for the acquisition and development of new parkland and amenities, and expansion of existing parks to meet the City's current level of service needs.
- Goal B: 1) Review and elicit community input on the existing City parks' rehabilitation projects based on the currently approved/funded Capital Improvement Program Budget and schedule; and, 2) review developer proposed schematic designs for new neighborhood parks to serve new residential development as completed project applications are submitted.
- Goal C: 1) Host and develop recommendations for improving the annual Art & Wine Festival (based on budget, 40<sup>th</sup> annual will return in September 2022); and 2) participate in Citywide Special events.
- Goal D: 1) Develop Community Park North community input process and stakeholders list. 2)

Conduct community outreach and input process with City staff and consultant. Goal D is contingent upon the Related Project's application, phasing and \$500K for outreach, design and engineering.)

## **DISCUSSION**

The Commission will hear any public input, develop activities in support of the Goals, make subcommittee assignments, establish a schedule of periodic updates for the regular monthly meetings. It is expected that Commissioners will work toward Goal completion between regular meetings and provide periodic updates to City Council during the year.

On July 20, 2021, the Commission approved the creation of a subcommittee for Goal D. The subcommittee consists of Commissioners Caldwell, Gonzalez, and Hai.

On August 17, 2021, the subcommittee for Work Plan Goal D agreed to meet between September and October at the future 30+ acre community park site on an upcoming Thursday afternoon. Commissioners were encouraged to visit Westwood Oaks Park to become familiar with the park site since community outreach on playground and park rehabilitation will begin in September.

On September 21, 2021, the Commission received an update on Work Plan Goals B-1, and B-2 respectively, with the Westwood Oaks Park Playground Rehabilitation Project moving forward with upcoming community outreach and online surveys commencing in September, and receiving additional community input on developer proposed schematic design for the new public neighborhood park at Gateway Crossings, and considering the proposed schematic design for the new public neighborhood park located at 3905 Freedom Circle. The subcommittee for Work Plan Goal D agreed to meet at the proposed 30+ acre park site located on the old golf course, on October 7, at 4:00 PM.

At the regular Meeting on October 19, the Commission will discuss activities that support Work Plan Goals.

## **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

## **PUBLIC CONTACT**

Public contact was made by posting the Parks & Recreation Commission's agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) <<mailto:clerk@santaclaraca.gov>>.

## **RECOMMENDATION**

Report on progress on the Parks & Recreation Commission Work Plan Goals for FY 2021/22 and appoint subcommittee(s) as needed.

Reviewed by: Dale Seale, Deputy Parks & Recreation Director  
Approved by: James Teixeira, Director of Parks & Recreation