



## Agenda Report

21-1553

Agenda Date: 11/1/2021

### REPORT TO BOARD OF LIBRARY TRUSTEES

#### **SUBJECT**

Review of Board of Library Trustees Long-Term Work Plan

#### **COUNCIL PILLAR**

Enhance Community Engagement and Transparency

#### **BACKGROUND**

The Board of Library Trustees maintains a long-term work plan detailing the Board's goals and objectives. Under normal circumstances, this document is reviewed and updated on a regular basis. Due to irregularly held meetings and competing priorities during the COVID-19 pandemic, the long-term work plan has not been reviewed or updated since January 2020.

#### **DISCUSSION**

The Board of Library Trustees will evaluate its long-term work plan and remove or deprioritize items that are less relevant to the Board's current activities. Trustees will discuss new topics to be placed on the work plan and create action items for future meetings to explore them.

#### **PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) <<mailto:clerk@santaclaraca.gov>>.

#### **RECOMMENDATION**

Evaluate, revise and update work plan items.

Reviewed by: Justin Wasterlain, Management Analyst

Approved by: Patty Wong, City Librarian

#### **ATTACHMENTS**

1. 1-16-20 BOLT Work List