



City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
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Agenda Report

21-1575

Agenda Date: 11/18/2021

REPORT TO DEFERRED COMPENSATION COMMITTEE

SUBJECT

Action to Establish Deferred Compensation Committee Meeting Dates for Calendar Year 2022

DISCUSSION

Staff is proposing a regular Committee meeting schedule for Calendar Year 2022 so that the Committee members, Nationwide, Hyas and staff can rely upon firm deliverable and meeting dates. This enables staff to comply with strict noticing and publishing requirements in accordance with the Brown Act as well as distribute materials to the Committee well in advance of the meetings. Establishing the annual Committee meeting schedule in advance of the upcoming year is consistent with other Committees and Commissions.

Quarterly financial and plan demographic data is available at the end of the month following the end of each quarter, making the second month following quarter-end (February, May, August, and November) ideal for the Committee meetings.

After consulting with Nationwide and Hyas on their mutual availability, staff is proposing the Committee meet on the third Thursday of these months (February, May, August, and November) at 10:00 AM.