



## Agenda Report

18-670

Agenda Date: 6/12/2018

### REPORT TO COUNCIL

#### SUBJECT

Use of City Electric Forces at Various Locations

#### BACKGROUND

Charter Section 1310 titled Contracts on Public Works states, in part, "that every contract involving an expenditure of more than one thousand dollars (\$1,000) for the construction or improvement (excluding maintenance and repair) of public buildings, works, streets, drains, sewers, utilities, parks and playgrounds shall be let to the lowest responsible bidder." The section further states that "the City Council may declare and determine that, in its opinion, the work in question may be performed better or more economically by the City with its own employees, and after the adoption of a resolution to this effect by at least four affirmative votes, it may proceed to have said work done in the manner stated, without further observance of the provisions of this section."

#### DISCUSSION

Staff believes that the work described below is best performed with City Forces as time is of the essence to complete the work outlined below. Bidding out the work and contracting with a private entity would delay the construction projects. Therefore, staff recommends that the City Council find that City Forces can best perform the installation of the following electric facilities and approve the use of City Forces.

Location:	2655 Homestead Road
Type of Service:	Load Increase
Description of Work:	Replace Pole 23D27 with a new 45'/CL1 wood pole. Change over all existing conductors and communication cables. Existing 75kVA TSF bank to be replaced with a new 150kVA bank to support load increase. Install secondary bussing on adjacent pole 23D26 with new spool DE insulator for new 1-4/0 service drop to new weatherhead on adjacent building
Estimated Cost:	\$17,776.51
Source of Revenue:	Customer/Developer Contribution
Estimate Number:	35061

Location:	1055 Helen Avenue; 3801, 3802 and 3804 Mark Spitz Place
Type of Service:	New Business
Description of Work:	Remove 80' low voltage underground cable. Install 40' low voltage underground cable. Connect four customer services and install four new residential meters
Estimate Costs:	\$3,786.75

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Source of Revenue: Customer/Developer Contribution  
Estimate Number: 34388

**ENVIRONMENTAL REVIEW**

The actions being considered are exempt from the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines sections 15302(c) Class 2 - Replacement or Reconstruction) because they involve the replacement or reconstruction of existing utility systems and/or facilities involving negligible expansion of capacity, and 15303(d) (Class 3 - New Construction or Conversion of Small Structures), because they involve the construction of new electric utility extensions.

**FISCAL IMPACT**

The funds to support the staff time for the work detailed in this report are budgeted in the Fiscal Year 2017/18 Adopted Budget or will be included in the forthcoming Fiscal Year 2018/19 Proposed Annual Operating Budget.

**COORDINATION**

This report has been coordinated with the Finance Department and City Attorney's Office.

**PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

**RECOMMENDATION**

Adopt a Resolution approving the use of City Electric Forces for the installation of facilities at 2655 Homestead Road; 1055 Helen Avenue, 3801, 3802 and 3804 Mark Spitz Place.

Reviewed by: John C. Roukema, Chief Electric Utility Officer

Approved by: Deanna J. Santana, City Manager

**ATTACHMENTS**

1. Use of City Electric Forces Resolution