



Agenda Report

18-948

Agenda Date: 7/2/2018

REPORT TO CULTURAL COMMISSION

SUBJECT

Selection of Cultural Commission Chair and Vice Chair

BACKGROUND

City commissions generally rotate the position of Chair and Vice Chair each year during the month of July. The roles of the Chair and Vice Chair are defined in the Procedures section of the City's Board, Commissions, and Committee Handbook. The Chair is responsible for the following duties:

- Presiding at all official meetings of the City commission
- Consulting with the staff liaison in drafting the meeting agenda
- Attending City Council meetings as needed to represent the City commission
- Signing correspondence on behalf of the City commission

The Vice Chair is responsible for substituting for the Chair as needed.

DISCUSSION

Loretta Beavers, who serves as the current Cultural Commission Chair, and Harbir Bhatia, who serves as the current Vice Chair, assumed their positions in June 2017. The Cultural Commission may vote to elect a new Chair and Vice Chair to serve a one year term ending in July 2019.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

FISCAL IMPACT

There is no fiscal impact associated with this item aside from administrative cost and expenses.

PUBLIC CONTACT

Public contact was made by posting the Cultural Commission agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

There is no staff recommendation.