



Agenda Report

19-114

Agenda Date: 2/5/2019

REPORT TO COUNCIL

SUBJECT

Action on a Resolution Amending in Part Resolution 5195, Approving the 2019 Parks & Recreation Commission Calendar of Meetings, and Setting the Number and Start Time of the Regular Meetings of the Parks & Recreation Commission

BACKGROUND

City Charter section 1003 states that each of the boards and commissions of the City shall hold regular meetings as required by ordinance. City Code section 2.120.030 states that each board or commission shall hold regular meetings at the times and on the days indicated by resolution of the City Council, and that such resolution may be amended from time to time by further Council resolution. Resolution No. 5195 (Attachment 1), which was adopted by the City Council in 1987, states that the Parks & Recreation Commission shall hold meetings on the third Tuesday of each month at 7:30 p.m.

DISCUSSION

At the January 15, 2019 Parks & Recreation Commission meeting, the Commission recommended the proposed Parks & Recreation Commission meeting schedule for 2019 (Attachment 2), which includes 12 meetings on the third Tuesday of each month and recommended modified start time of 7:00 p.m., beginning in February 2019. A proposed resolution, which would amend the previously adopted Resolution 5195 in regards to the Parks & Recreation Commission scheduling of regular meetings is attached to this report (Attachment 3) for Council consideration.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

FISCAL IMPACT

There is no fiscal impact other than administrative time and expense to set the meetings.

COORDINATION

This report has been coordinated with the City Attorney's Office.

PUBLIC CONTACT

Public contact was made by posting the Park & Recreation Commission's agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be

requested by contacting the City Clerk's Office at (408) 615-2220, e-mail clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Adopt a Resolution amending in part Resolution 5195, approving the 2019 Parks & Recreation Commission Calendar of Meetings, and setting the number and start time of regular Parks & Recreation Commission meetings.

Reviewed by: James Teixeira, Director of Parks and Recreation

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. Resolution No. 5195
2. Parks & Recreation Commission 2019 Calendar of Meetings
3. Resolution