



## Agenda Report

19-359

Agenda Date: 4/30/2019

### REPORT TO STADIUM AUTHORITY BOARD

#### SUBJECT

Action on Bills and Claims for the month of February 2019

#### BACKGROUND

Disbursements made by the Stadium Authority are based on invoices submitted for payment. Prior to payment, staff reviews all disbursement documents to ensure that they are in compliance with the goods or services provided.

The Bills and Claims listing represents the cash disbursements required of normal and usual operations during the period. Budget control is set by the Stadium Authority Board through the budget adoption process.

#### DISCUSSION

Significant expenditures in this time period include:

- Payment of \$1,413,629 to Forty Niners Stadium Management Company, LLC (ManagementCo) for stadium operations costs such as staffing, supplies, equipment, insurance, and utilities
- Payments totaling \$146,597 to the City of Santa Clara for the following:
  - \$41,195 for reimbursement of City staff time spent planning and preparing for the College Football Playoff (CFP) National Championship (the Stadium Authority has not been reimbursed by the Bay Area Host Committee (BAHC) for these costs)
  - \$35,056 for reimbursement of outside agency costs for the CFP Championship (the Stadium Authority has been reimbursed by the BAHC for these costs)
  - \$70,346 for reimbursement of General and Administrative (G&A) City staff time (e.g.: City Manager's Office, City Attorney's Office, and Finance Department)
- Payment of \$26,841 to Geo M Robinson & Co. for the Fire Sprinkler Capital Expense (CapEx) project (this payment was made prior to Board direction on March 27, 2019 to hold all future payments on CapEx projects unless documents are provided that support compliance with the proper release of public funds and will be included in the third party audit of Stadium procurement contracts)

#### ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(4) in that it is a fiscal activity that does not involve any commitment to any specific project which may result in a potential significant impact on the environment.

**FISCAL IMPACT**

There is a \$1,619,778 fiscal impact to the Stadium Authority.

**COORDINATION**

This report has been coordinated with the Stadium Authority Counsel's Office.

**PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

**RECOMMENDATION**

Approve the list of Bills and Claims for February 2019.

Reviewed by: Angela Kraetsch, Treasurer

Approved by: Deanna J. Santana, Executive Director

**ATTACHMENTS**

1. 2019-02 SCSA Bills and Claims