



City of Santa Clara

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Agenda Report

19-475

Agenda Date: 4/24/2019

REPORT TO PLANNING COMMISSION

SUBJECT

Action on Commissioner Absence at March 13, 2019 Planning Commission Meeting

BACKGROUND

At the March 13, 2019 Planning Commission Meeting, Commissioner Williams was not in attendance, and his name was not called during roll call. As a result, there is no official record of the Commissioner's attendance at the meeting. The Planning Commission discussed the matter at the April 10, 2019 meeting and requested agendaizing the matter for the April 24, 2019 Planning Commission meeting to vote on whether to excuse Commissioner William's absence from the meeting.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental, organizational or administrative activity that will not result in direct or indirect changes in the environment.

COORDINATION

This report has been coordinated with the City Attorney's Office.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

There is no staff recommendation.

Reviewed by: Gloria Sciara, Development Review Officer/Staff Liaison

Approved by: Reena Brilliot, Planning Manager