



## Agenda Report

19-500

Agenda Date: 5/21/2019

### REPORT TO COUNCIL

#### **SUBJECT**

Action on a Resolution for the Use of City Water Forces at 815 Comstock Street

#### **BACKGROUND**

Charter Section 1310 titled Contracts on Public Works states, in part, “that every contract involving an expenditure of more than one thousand dollars (\$1,000.00) for the construction or improvement (excluding maintenance and repair) of public buildings, works, streets, drains, sewers, utilities, parks and playgrounds shall be let to the lowest responsible bidder.” The section further states that “the City Council may declare and determine that, in its opinion, the work in question may be performed better or more economically by the City with its own employees, and after the adoption of a resolution to this effect by at least four affirmative votes, it may proceed to have said work done in the manner stated, without further observance of the provisions of this section.”

#### **DISCUSSION**

Staff believes that the work described below is best and most efficiently performed with City Forces to complete the limited size and scope of work outlined below. The Water Utility has in-house knowledge and trained personnel operating and maintaining water services that can be leveraged to more economically perform this work. Bidding out the work and contracting with a private entity would delay the construction project. Therefore, staff recommends that the City Council find that City Forces can best perform the installation of the following water services and approve the use of City Forces.

Location:	815 Comstock Street
Type of Service:	Provide new installation services for new public water improvements.
Description of Work:	Upgrade existing (1) - 1" water service with (1) -1" backflow prevention device
Estimated Cost:	\$ 14,440.61
Job Number:	592-1423-80300-7006-(I)30655

#### **ENVIRONMENTAL REVIEW**

The actions being considered are exempt from the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines sections 15302(c) (Class 2 - Replacement or Reconstruction) because they involve the replacement or reconstruction of existing utility systems and/or facilities involving negligible expansion of capacity, and 15303(d) (Class 3 - New Construction or Conversion of Small Structures), because they involve the construction of new water utility extensions.

#### **FISCAL IMPACT**

The funds to support the staff time for the work detailed in this report are budgeted in the Fiscal Year 2018/19 Adopted

Budget.

**COORDINATION**

This report has been coordinated with the Finance Department and City Attorney's Office.

**PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office beginning the Thursday evening before the Tuesday meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

**RECOMMENDATION**

Adopt a Resolution approving the use of City Water forces for the service upgrade at 815 Comstock Street.

Reviewed by: Gary Welling, Director, Water & Sewer Utilities Department

Approved by: Deanna J. Santana, City Manager

**ATTACHMENTS**

1. Use of City Water Forces Resolution