



Agenda Report

19-820

Agenda Date: 9/17/2019

REPORT TO COUNCIL

SUBJECT

Action on Bills and Claims Report (CC, SA, SOSA) for the period July 26th - August 22nd

BACKGROUND

Disbursements made by the City are based on invoices submitted for payment. Prior to payment, staff reviews all disbursement documents to ensure they are reflective of the goods or services provided. Invoices are usually paid within 30 days of receipt of an accurate invoice. As the final step, the City Auditor, or her designee verifies all documents before payment is issued. Payments are issued through accounts payable checks and wire transfers. It's important to note that items that pertain to the Stadium Authority are billed to the Stadium Manager (ManCo) to pay on behalf of the Stadium Authority for Non-NFL events and the 49ers for NFL events.

The Bills and Claims Report represents the cash disbursements required for operations of the City during the period. The report reflects the payment date, invoice number, description of the payment, funding source, and payment amount for all invoices. The budget control is set by the City Council through the budget adoption process.

DISCUSSION

Significant expenditures in this time period include:

- Payment to Northern California Power Agency in the amount of \$13,928,848 for August 2019 all resources bill and Western Restoration fund.
- Payment to City of San Jose in the amount of \$9,045,909 for FY19-20 San Jose- Santa Clara Regional Wastewater Facility (RWF) first quarter capital, operation maintenance billing and installment of the revolving fund loan.
- Payment to Tri-Dam Authority/Project in the amount of \$6,254,019 for July 2019 Hydroelectric purchase.
- Payment to OC Jones & Sons Inc. in the amount of \$1,957,736 for June 2019 progress payment for Reed St - Grant St Sports Park project.
- Payment to Santa Clara Valley Water District in the amount of \$1,927,343 for June 2019 Pump Tax, a groundwater charge that is used to pay for the protection and augmentation of water supplies in the basin.
- Payment to MSR Power Agency in the amount of \$1,367,824 for June and July 2019 power purchases.

Payments to ManCo are not included in the City's Bills and Claims report as they are currently reported through a separate Stadium Authority Bills and Claims report. Stadium Authority related payments in the City's Bills and Claims report include general administrative, materials, and supplies

expenses of approximately \$157,944. Included in this amount are expenses to Alliant Insurance Services Inc. for FY19/20 accidental medical and law enforcement liability insurance, Law Enforcement Psychological for psychological assessment of Special Event Officers and Arini Geographics for June 2019 stadium GIS Public Safety expenses. These expenses are reimbursed to the City by the Stadium Authority.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(4) in that it is a fiscal activity that does not involve any commitment to any specific project which may result in a potential significant impact on the environment.

FISCAL IMPACT

The expenditures of \$52,885,635 were appropriated to various funds with the adoption of the Fiscal Year 2018/19 and 2019/20 Budget, as amended.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

RECOMMENDATION

Approve the list of Bills and Claims for July 26, 2019 - August 22, 2019.

Reviewed by: Kenn Lee, Director of Finance

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. Bills and Claims Approved for Payment Report