



## Agenda Report

19-853

Agenda Date: 8/26/2019

### REPORT TO COUNCIL

#### SUBJECT

Interviews and Action on Appointment to the Parks & Recreation Commission

#### BACKGROUND

At the May 7, 2019 Council meeting, Council declared a full-term vacancy ending June 30, 2023.

Advertising of the vacancy was done via the City's website, social media outlets and the City Manager's blog. The City Clerk's Office also emailed vacancy notification to past and current commissioners, as well as to all parties listed on the email vacancy interest list.

#### DISCUSSION

The City Clerk's Office received a total of three applications. However, one of the applicants requested to withdraw (Attachment 3) his application, leaving the following candidates (Attachment 1-Applications) to proceed with the recruitment/interview process.

1. Eversley Forte
2. Mark Green

Attached are the voting guidelines (Attachment 2) for the appointment to Boards and Commissions, which outline the process for conducting interviews and casting votes by the Council for applicants.

#### ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

#### FISCAL IMPACT

There is no additional cost to the City other than administrative staff time and expense.

#### PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

#### RECOMMENDATION

Appoint one commissioner to serve on the Parks & Recreation Commission for a full-term ending June 30, 2023.

Reviewed by: Nora Pimentel, Assistant City Clerk

Approved by: Deanna J. Santana, City Manager

**ATTACHMENTS**

1. Applications
2. Voting Guidelines
3. Applicant's Email to Withdraw